



ADMINISTRATIVE RULE WAIVER REQUEST: EXTENSION OF ELIGIBLE LIST

Petitioner Name: Denise Balot HRTA

Contact Information: 641 753-4372

Hiring Authority: Krystal Faris, Nurse Supervisor

Administrative Rule to be Waived: 11—56.5(8A) Expiration of a list.

Statement of Rule:

The expiration of a list shall be 120 calendar days following the date of issue unless otherwise approved by the director. All appointments or promotions must be reported to the director before the expiration date of the list. Effective dates of appointments or promotions must be no later than 60 days after the expiration date of the list unless otherwise authorized by the director, except that appointments or promotions "pending graduation" or "pending license" shall be allowed to be effective up to nine months following the expiration date of the list.

List the names of the persons or the description of the class known by petitioner to be affected:

Tracey Berendes Req#20-01783 Physical Therapy Aide

Briefly describe the change requested, including the portion of the rule to be waived:

We need to extend the time frame to move Tracey.

Justification for waiving rule (attach additional sheets, as needed):

Tracey was offered the position February 10, 2020. This was right before the COVID-19 pandemic. Due to staffing needs on the units we have not been able to move Tracey and are unsure of a move date for her.

Department Director Signature

Date 5 JUNE 2020

DAS-HRE Bureau Chief Signature

Date _____

Decision:



Granted



Denied

Signature of DAS Director's
Designee/COO of DAS-HRE

Date _____