

Upcoming Course for...

January 2020



| MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY |
|---|---|--|---|--|
| | | 1 | 2 | 3 |
| 6 | 7 Crucial Conversations (MTS CC 101) Day 1 Investigating Employee Misconduct (MTS NC 118) | 8 Crucial Conversations (MTS CC 101) Day 2 Project Management (MTS PT 103) Day 1 | 9 Diversity Training for Employees (MTS GI 450) (1/2 day) Project Management (MTS PT 103) Day 2 | 10 |
| 13 | 14 NEW! -Managing Effective Meetings (MTS MT 001) | 15 Thriving on Change (MTS GI 163) | 16 From Interview to Hire (MTS NC 301) | 17 Take advantage of State pricing on computer classes through New Horizons. |
| 20 Dr. Martin Luther King Jr.'s Birthday - State Offices Closed | 21 | 22 | 23 Dimensions of Behavior (MTS GI 312) (½ day) NEW! -Getting Thing Done (On Demand) (MTS GD 101) | 24 |
| 27 | 28 NEW! -Developing Employees (MTS DE 101) | 29 NEW! -Listening the Forgotten Skill (MTS LS 001) | 30 NEW! -Work/Life Balance (MTS WL 001) (Day 1 of 2) | 31 |