***Panorama Education Culture and Climate Survey Platform***

1. **Statement of Work Scope**This scope of this work is to create, implement, and report on the Department’s Conditions for Learning Surveys for students in grades 3-12. These surveys are related to providing supports for struggling learners under Iowa’s Differentiated Accountability plan so that they can be successful.
2. **Individual Student Data Protections**The Department of Education is contractually barred from linking individual survey responses to specific students.
3. **Deliverables**

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| **No.** | **Deliverable** | **Timeline** |
| 1 | Provide project management for deliverables | ongoing |
| 2 | Provide stakeholder communication and resources as requested by the Department | ongoing |
| 3 | Provide helpdesk and technical support during survey window | Ongoing during survey window |
| 4 | Share survey design tools and data file templates | 11/1/2019 |
| 5 | Finalize questions for the 3-5th grade and 6-12th grade surveys | 12/1/2019 |
| 6 | Create needed translations for the surveys | 12/15/2019 |
| 7 | Finalize process to link survey responses to student demographic information from the SIS | 2/15/2020 |
| 8 | Configure surveys and collection mechanisms for administration | 3/15/2020 |
| 9 | Finalize reporting requirements | 4/1/2020 |
| 10 | Open survey window and collect responses | 4/1/2020 |
| 11 | Provide survey response rate dashboard for districts and schools | 4/1/2020 |
| 12 | Close survey window | 5/30/2020 |
| 13 | Provide preliminary reports for DE review | 6/10/2020 |
| 14 | Make finalized reports available at the state, AEA, district, and school levels | 7/1/2020 |

1. **Cost**$200,000 annually for each year the survey is administered to 3rd – 12th grade students.

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| **Item** | **Description** | **Annual Cost** |
| Licensing fees | Online student surveys, statewide, in grades 3-12. Panorama will ensure that student responses can be tied to other student demographic information. | $157,000 |
| System hosting | Increased hosting for expanded work. | $17,500 |
| System maintenance | Increased maintenance for expanded work. | $15,000 |
| User support | Increased user support and virtual resources related to the expanded work. | $10,000 |
| **Total** |  | **$200,000** |