



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COUNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

August 26, 2026

Mark Campbell
Iowa Dept of Administrative Services
Hoover Building, 3rd Floor
1305 East Walnut Street
Des Moines, IA 50319

Dear Director Campbell,

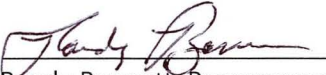
The Iowa Department of Administrative Services ("DAS") is requesting a waiver under Iowa Admin. Code r. 11-117.21 of the application of Iowa Admin. Code r. 11-117.4(2) concerning the duration of service contracts.

The latter rule states "The initial term of a master agreement shall be no more than six years. Following the initial term, a master agreement may be renewed by the department for periods of one to five years; provided, however, that a master agreement, including all optional renewals, shall not exceed a term of six years unless a waiver of this provisions is granted pursuant to rule 11-117.21 (SA) (goods) or rule 11-118.16(8A) (services)."

Master Agreement 21180 between Weldon Williams & Lick and the Iowa Department of Administrative Services representing the Department of Public Safety originally ran for one (1) year starting December 1, 2020. After five (5) one-year renewals, totaling an additional five (5) years, it is set to expire on November 30, 2026

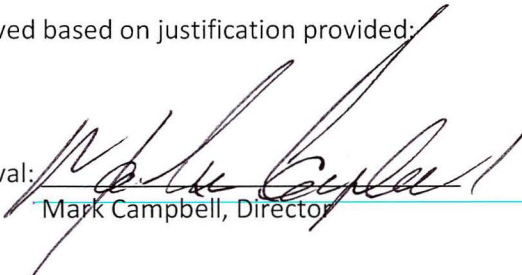
DAS is requesting a waiver to allow a six (6) month extension, resulting in a total contract term of six (6) years and six (6) months for the State facilities utilizing Master Agreement, MA 21180E. This extension is necessary to prevent any interruption in the facilities' ability to obtain essential services. Responsibility for this contract is transitioning to the Department of Management, Department of IT (DOM-DoIT). Once the DOM-DoIT solicitation is completed, DAS will discontinue use of the current contract in accordance with the terms of this waiver.

Thank you for your time and consideration of this request for waiver.

Respectfully submitted: 
Randy Bennett, Procurement Specialist

Date: 8/27/2026

Approved based on justification provided:

Approval: 
Mark Campbell, Director

Date: 8/31/2026