

ADMINISTRATIVE RULE WAIVER REQUEST

Petitioner Name: Iowa Department of Management

Contact Information: Director Kraig Paulsen

Hiring Authority: Director Kraig Paulsen

Administrative Rule to be Waived: 11-63.2(2)(e)

Statement of Rule:

63.2(2) Vacation is subject to the following conditions: (e) Vacation shall not be granted after the employee's last day of work.

List the names of the persons or the description of the class known by petitioner to be affected:

ITS5 (81455, 48665, & 58456), ITS4: (99269, 92818), ITS2 (80218)

Briefly describe the change requested, including the portion of the rule to be waived:

These six employees were laid off effective 8/3/2026. They were advised by DOM staff they could use PTO on the final scheduled workday if desired and thus would be eligible for benefits during the month of August as the employee portion of the benefits was deducted from their pay during the month of July.

Justification for waiving rule (attach additional sheets, as needed):

These six employees were advised by DOM staff they would have continuing healthcare during the month of August as a result of their last day of employment being 8/3/2026.

Department Director Signature

Date 8-10-26

DAS-HRE Bureau Chief Signature

Date _____

Decision:



Granted



Denied

**Signature of DAS Director's
Designee/COO of DAS-HRE**

Date 8/17/2026