Iowa Department of Administrative Services – Human Resources Enterprise
Classification Series Guidelines

Transportation Engineer Management Series

Classes in the Series

Class Code	Class Title
04247	Transportation Engineer Manager
04248	Transportation Engineer Administrator
04249	Transportation Engineer Executive

Series Concept

Classes in the series include positions performing and supervising professional engineering work in projects and programs related to roadway planning, development, construction and maintenance in the Department of Transportation Divisions of Engineering, Program and Planning, Project Development, and Maintenance.

Organizational Structure:

The Department of Transportation (DOT) central office is located in Ames with field offices statewide. There are four divisions employing transportation engineers and managers: the Divisions of Engineering, Maintenance, Program and Planning, and Project Development. Within the above four divisions in Central Office, there are primary program Offices, with sub-offices and sections.

The state is divided into six transportation regions, each with a Transportation Center. Within each of the six transportation regions are three Resident Construction Offices*, two Area Maintenance Offices and two Resident Maintenance Offices.* The Area supervised by the Area Maintenance Engineer (AME) or Transportation Engineer Manager, includes the engineering services provided by the Resident Maintenance Office lead by the Staff Maintenance Engineer (SME) or Transportation Engineer Specialist. Each Area Maintenance Office houses an Area Maintenance Engineer and a Maintenance Operations Manager (Public Service Executive). The latter is concerned with non-engineering operations, and is not included in these guidelines.

* Exceptions: TC Northeast and TC Central/each with four Resident Construction Offices
Exception: TC Southwest/one Resident Maintenance Office

Exclusions

Positions performing non-supervisory or technical work not requiring a professional engineer license.

Class Distinctions

Transportation Engineer Manager

Supervises and manages a specialized transportation engineering program, or a technical engineering section.

Transportation Engineer Administrator

Manages an office with several program areas or highly technical engineering sections, or manages a region in a specialty engineering discipline; staff supervised must include Transportation Engineers or Transportation Planners. Manages several programs division-wide.

Transportation Engineer Executive

Administers a statewide engineering program; directs and administers a staff responsible for department-wide technical/administrative engineering projects and activities affecting all four divisions employing Transportation Engineers. Staff supervised must include advanced level Transportation Engineers or Transportation Planners.

Effective date: 03/98 GRC