Iowa Department of Administrative Services – Human Resources Enterprise
Classification Series Guidelines

Security Guard Series

Classes in the Series

Class Code	Class Title
07110	Security Guard 1
07111	Security Guard 2
07113	Security Guard 3

Series Concept

Classes in this series are responsible for protecting state property, building, facilities and equipment by patrolling the grounds and buildings looking for unusual events.

Exclusions

Positions performing security work at a military installation are classified as a Military Security Guard.

Positions performing security work and law enforcement duties requiring certification from the Iowa Law Enforcement Academy. Such positions are classified as a State Patrol Officer.

Class Distinctions

Security Guard 1

Positions classified at this level are primarily responsible for safeguarding state property against fire, theft and vandalism. This is done through routine tours of buildings and grounds of the facility looking for unusual events that may have occurred.

Security Guard 2

Positions at this level perform work similar to what is done by the Security Guard 1. In addition, positions are assigned leadworker duties over two or more Security Guard 1 positions.

Security Guard 3

Positions at this level are primarily responsible for conducting preliminary investigations of resident abuse and injuries. In addition, work is performed that is similar to that performed by the Security Guard 1 classification.

Effective date: 09/01 GR