Iowa Department of Administrative Services – Human Resources Enterprise
Classification Series Guidelines

Resident Treatment Series

Classes in the Series

Class Code	Class Title
03200	Resident Aide
03201	Resident Treatment Worker
03202	Resident Treatment Technician

Series Concept

Positions in this series perform entry level non-professional/basic para-professional nursing and therapeutic care and treatment for residents of state institutions for the elderly, intellectually disabled or mentally ill.

Exclusions

Positions working with residents in specialized areas for which a separate classification has been developed such as Activities Aide, Education Aide, Physical Therapy Aide or Occupational Therapy Assistant.

Class Distinctions

Resident Aide

Positions at this level perform duties not involved in the treatment or direct physical care you would see at the higher two levels. The duties include:

- Provides assistance to residents by making beds, changing sheets, putting away clean laundry, refilling water pitchers and/or treatment buckets;
- Escorts residents to dining hall, canteen, resident activities, or scheduled appointments (i.e., clinic, physical therapy, etc.);
- Provides support and physical assistance to residents by participating/initiating additional activities (i.e., playing cards, games, reading, crafts, going for walks, etc.);
- Performs general housekeeping duties such (i.e., dusting, emptying laundry hampers, clean up after meals in the day room, clean wheelchairs); and
- Reports information to nursing staff relating to a resident's treatment program, such as changes in behavior or attitude.

Resident Treatment Worker

Positions work directly with residents to meet the daily schedule of planned physical care and treatment. Some employees, after training and certification, pass medications to residents and receive "Med Passer Pay." Positions keep records of residents' progress in treatment activities and also record medical emergencies and behavioral incidents which occur. Some positions have a participative role in an interdisciplinary treatment team.

Resident Treatment Technician

Positions at this level perform lead work duties over two or more Resident Treatment Workers. Positions perform nearly the same tasks as Resident Treatment Workers. Employees who are certified to pass medications to residents receive "Med Passer Pay."

Effective date: 03/12 BR