Iowa Department of Administrative Services – Human Resources Enterprise
Classification Series Guidelines

Pharmacy Paraprofessional Series

Classes in the Series

Class Code	Class Title
02225	Pharmacy Assistant
02227	Pharmacy Technician

Series Concept

According to the Code of Iowa, pharmaceutical medications can be prepared by a trained pharmacy technician under the supervision of a professional Pharmacist. This series provides a technical class requiring certification and an assistant class limited to clerical and some technical support tasks. The Pharmacy Assistant class is **not** a trainee class, and is **not** expected to evolve into Pharmacy Technician.

Class Distinctions

Pharmacy Assistant

This class provides clerical and limited technical support in assisting a professional Pharmacist. Tasks include preparing non-complex compounds and medications, labeling and distribution; maintaining pharmaceutical equipment and supplies; greeting callers and visitors, answering questions and relaying messages.

Pharmacy Technician

The Pharmacy Technician works closely with a professional Pharmacist in purchasing, preparing and packaging medications for customer use and consumption. Tasks also include monitoring and inspecting drug supplies; entering into the computer and maintaining patient records; and preparing reports to notify health professionals of medications, physician instructions and prescribed dosages. This class requires certification as a Pharmacy Technician by the National Pharmacy Technician Certification Board.

Effective date: 11/98 GRC