Iowa Department of Administrative Services – Human Resources Enterprise
Classification Series Guidelines

Health Facilities Series

Classes in the Series

Class Code	Class Title
04538	Health Facilities Surveyor
04524	Health Facilities Officer 1

Series Concept

Positions plan and coordinate federal certification and state licensing programs and oversee a staff of Compliance Officers, Health Facilities Surveyors, and others. Employees survey and evaluate health care/treatment facilities to determine degree of compliance with departmental, state, and/or federal standards for a health facility or organization licensed by the state or certified by the government and document any compliance deficiencies.

Exclusions

The following are excluded from classification within this series:

1. Positions that perform supervisory and administrative work directing a program relating to licensure and certification of health care facilities are classified in the Health Facilities Officer 2 class.
2. Positions assigned investigation of health care professionals are classified in the Health Professions Investigator class.

Class Distinctions

Health Facilities Surveyor

This position surveys and evaluates health care/treatment facilities to determine degree of compliance with departmental, state and/or federal standards for a health facility or organization licensed by the state or certified by the government and documents all compliance deficiencies.

Health Facilities Officer 1

This position plans and coordinates federal certification and state licensing programs, oversees a staff of Health Facilities Surveyors, Compliance Officers, and others in conducting surveys, observations, monetary remedies and quality assurance. Positions are non-supervisory, but perform lead worker duties.

Effective date: 11/11 BR