Iowa Department of Administrative Services – Human Resources Enterprise
Classification Series Guidelines

Criminal Intelligence Analyst Series

Classes in the Series

Class Code	Class Title
06019	Criminal Intelligence Analyst
06020	Criminal Intelligence Analyst Senior
06021	Criminal Intelligence Analyst Advanced

Series Concept

Employees whose positions are classified in this series perform professional criminal intelligence analysis work

Exclusions

Non-supervisory positions performing professional work primarily in criminal laboratory should be classified as Criminalist.

Class Distinctions

Criminal Intelligence Analyst

Performs professional work in the tactical criminal intelligence analysis work with special agents and investigators at the investigative-lead level by researching records and using computerized databases to conduct investigations based on specific requests or in response to identifiable events; identifies persons and suspects; evaluates, analyzes, and categorizes intelligence data and other information collected or received by the department; conducts cross-case and linkage analysis to identify relationships between crimes and criminal suspects; and prepares and disseminates reports and information to assist in the coordination of intelligence and investigative work performed by the department and other agencies.

Criminal Intelligence Analyst Senior

Performs operational intelligence analysis work with case agents and lead investigators at the investigative case level by providing direct, critical front-line intelligence support to ongoing investigations; researching records and using computerized databases to conduct investigations; evaluating and analyzing intelligence data other information collected or received by the department; preparing and disseminating reports and information to assist in the coordination of intelligence and investigative work performed by the department and other agencies.

Criminal Intelligence Analyst Advanced

Performs strategic intelligence analysis work for senior executives and the Department of Public Safety at the program level by coordinating intelligence programs; identifying user intelligence requirements; proactively conducting research; performing strategic, threat, and targeting analysis; evaluating and analyzing intelligence data and other information collected or received by the department; drawing conclusions and making recommendations; and preparing and disseminating reports and information to

assist in the allocation of resources, and the coordination of intelligence and investigative work performed by the department and other agencies.

Effective date: 09/11 BR