



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

MARK CAMPBELL, DIRECTOR

June 30, 2026

Mark Campbell
Iowa Dept of Administrative Services
Hoover Building, 3rd Floor
1305 East Walnut Street
Des Moines, IA 50319

Dear Director Campbell,

The Iowa Department of Administrative Services ("DAS") is requesting a waiver under Iowa Admin. Code r. 11–117.21 of the application of Iowa Admin. Code r. 11–117.4(2) concerning the duration of service contracts.

The latter rule states "The initial term of a master agreement shall be no more than three years. Following the initial term, a master agreement may be renewed by the department for periods of one to three years; provided, however, that a master agreement, including all optional renewals, shall not exceed a term of six years unless a waiver of this provisions is granted pursuant to rule 11–117.21(8A) (goods) or rule 11–118.16(8A) (services)."

The initial term of Master Agreement 20280 between Schumacher Elevator Company and the Iowa Department of Administrative Services covering elevator maintenance and repair at the Capitol complex was for one (1) year starting July 1, 2020. After five (5) subsequent one (1) year renewals totaling a contract term of six (6) years, it is set to expire on June 30, 2026.

DAS-CPE is requesting a waiver to allow a two (2) month extension, resulting in a total contract term of six (6) years and two (2) months for the continuity of elevator maintenance and repairs pursuant to Master Agreement, MA 20280. This extension is necessary to prevent any interruption in the Capitol complex's ability to maintain elevator services. Upon completion of a new solicitation, DAS-CPE will discontinue use of the current contract in accordance with this waiver.

Thank you for your time and consideration of this request for waiver.

Respectfully submitted:

Date:

6/30/26

Approved based on the justification provided:

Approval:

Date:

6/30/26