



This form is to be used for a one-time deduction due to annual June vacation buyout eligibility.

- This deduction **cannot** be made in Workday.
- Completed request must be returned to the RIC Team by **end of day 6/18/2026**.

<b>Personal Information</b>	_____			
	Last name	First name	M.I.	Social Security #

State below the **dollar amount** you want deducted from the vacation buyout portion of your 6/26/2026 pay slip. This is **in addition to** your regular deduction. Do not add both figures together.

**Note:** RIC deductions are subject to OASDI/Medicare deductions, regardless of the tax type of the RIC deduction itself. Utilize [Model My Pay](#) to determine the effect of the OASDI/Medicare deductions on your buyout amount. Contact your [Human Resources Associate](#) (HRA) for additional assistance.

The combined amount of all 457 pretax and Roth contributions in a tax year is limited to the IRS annually declared [maximum contribution limits](#).

**457 Payroll Deduction Election**

	Corebridge Financial	Empower	Horace Mann	Voya
\$	Pretax \$ _____	Pretax \$ _____	Pretax \$ _____	Pretax \$ _____
	Roth \$ _____	Roth \$ _____	Roth \$ _____	Roth \$ _____

**Authorization**

I authorize my employer to process this request. I have access and agree to the terms and conditions of RIC as disclosed in the [Plan Document](#). I have established 457 and 401a accounts with a RIC provider. I understand that the total of all 457 contributions made in the calendar year must not exceed the federal limits as required by the Internal Revenue Code section 457. I understand that withdrawals may only be made upon termination of employment or qualification for an in-service distribution.

\_\_\_\_\_ OR  \_\_\_\_\_  
 Employee ID# (acts as signature)      Participant Signature      Date

<b>Submit Form</b>	Email: <a href="mailto:ric@das.iowa.gov">ric@das.iowa.gov</a>   Fax: 515-281-5102   Mail: DAS-HRE ▪ Attn: RIC ▪ 1305 E Walnut ▪ Des Moines, IA 50319
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<b>RIC Use Only</b>	HRA: _____	Date Processed: _____	Processed By: _____
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