

Department of Administrative Services - State Accounting Enterprise

Section	Procedure Number	Page Number	Effective Date
PRE-AUDIT	240.200	1 of 1	July 1, 2003 Revised 6/1/04
Subject	MISCELLANEOUS GIFTS / CONFLICTS OF INTEREST OF PUBLIC OFFICERS AND EMPLOYEES		

1. Section 68B.22 of the Code of Iowa details when it is acceptable for public officials, employees, candidates, or the person's immediate family member to accept gifts. A number of exceptions are set out, but the most generic is the allowable acceptance of a non-monetary gift with a value of \$3 or less received in one calendar day from one donor.
2. Many of the rules related to the acceptance of gifts are dependent on whether or not the giver is a "restricted donor". Because each situation is dependent on who the restricted donors are for each individual department, it is important that before any public official, employee, candidate or the person's immediate family member accepts a gift, a consultation is made with their state department's legal counsel, respective assistant attorney general, or the Iowa Ethics and Campaign Disclosure Board (515) 281-3489.
3. Departments requesting expenses that appear to be related to receiving a gift (examples include registration fees, meals, etc.), must include a notation on the claim that the State's gift law has been reviewed and has not been violated.
4. Penalties for violating the provisions of Section 68B.22 are included in Section 68B.25 and include civil penalties of up to \$2,000 per violation, suspension and prosecution for a serious misdemeanor.