

1. Has this item(s) already been purchased?

No

2. Has the vendor ever been an employee of the State of Iowa?

No

3. What is the item, and what function does it serve?

SDAC-21: Structured Dynamic Assessment Case-Management---21 Item Train the Trainer Curriculum and training event. to enable Iowa Department of Corrections institutions to: a) train applicable staff statewide in this case planning tool while maintaining fidelity (accuracy and consistency) in scoring; and b) develop the in-house expertise to train future staff by utilizing competent trainers within the Iowa Department of Corrections.

4. Explain why the recommended vendor is the only one qualified to provide the requested item(s) at the exclusion of all others, i.e. what makes this vendor uniquely qualified?

The SDAC-21 is the intellectual property of Ralph Serin of Ottawa, Canada and Nick Wilson of New Zealand. Melanie Lowenkamp of Core Correctional Solutions, L.L.C is the only authorized, trained and qualified person within the United States with the expertise to adapt SDAC-21 documentation and develop the curricula for use of the SDAC-21 in the United States, and provide a quality train the trainers event in the tool.

5. Describe the research that has been completed to insure that no other competition exists. Provide names of vendors contacted who are unable to provide the item(s) or perform the service.

None required because other vendors do not have access to the SDAC-21.

6. Have you requested a contract with the vendor at any time during the past twelve months?

No

7. How did you determine that the vendor's price was reasonable?

Staff reviewing the estimate were knowledgeable regarding what similar curricula cost and we determined Lowenkamp's estimate was a very good to excellent value.

8. Which of the following best describes this sole source procurement? You may select more than one.

- One vendor is the only one qualified or eligible or is quite obviously the most qualified or eligible to provide the good.

Yes. Melanie Lowenkamp of Core Correctional Solutions, L.L.C is the only authorized, trained and qualified person within the United States with the expertise to adapt SDAC-21 documentation and develop the curricula for use of the SDAC-21 in the United States, and provide a quality train the trainers event in the tool. While Ralph Serin is also qualified, he has indicated he is unavailable to take on the totality of this project due to other commitments. Nick Wilson is also qualified; however, it would cost significantly more to bring him to the United States from New Zealand to conduct the training.

- The procurement is of such a specialized nature or related to a specific geographic location that only a single source, by virtue of experience, expertise, proximity, or ownership of intellectual property rights, could most satisfactorily provide the good. (Must state how.)
- Applicable law requires, provides for, or permits use of a sole source procurement. (Must state restriction.)
- The federal government or other provider of funds for the goods being purchased (other than the state of Iowa) has imposed clear and specific restrictions on the use of the funds in a way that restricts the procurement to only one vendor. (Must state restriction.)

- The procurement is an information technology device that is systems software or an upgrade, or compatibility is the overriding consideration, or the procurement would prevent voidance or termination of a warranty, or the procurement would prevent default under a contract or other obligation. (Must state how.)

9. Explain how this procurement fits the sole source situation(s) selected above.

Melanie Lowenkamp of Core Correctional Solutions, L.L.C is the only authorized, trained and qualified person within the United States with the expertise to adapt SDAC-21 documentation and develop the curricula for use of the SDAC-21 in the United States, and provide a quality train the trainers event in the tool.

10. Please define financial impact of Approval:

\$18,200 to fund development of materials, purchase the curricula, and cover the cost of the onsite train the trainers event.

11. Please define financial impact of Denial:

The Iowa Department of Corrections would have to expend a like amount of resources to write the curricula ourselves in-house, but with the added costs that the product would not be as comprehensive. It is difficult to place a cost on the consequences of under-trained staff. However, implementation of a tool that due to poor execution proves useless for meaningful case planning purposes potentially results in offenders less prepared to reenter Iowa's communities, with the public safety at greater risk