



# IOWA

## Department of Education

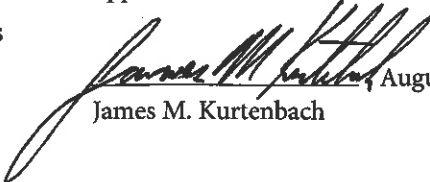
Ryan M. Wise, Director

Kim Reynolds, Governor  
Adam Gregg, Lt. Governor

August 26, 2019

Jim Kurtenbach, Director  
Iowa Department of Administrative Services  
Hoover Building  
1305 E Walnut St  
3rd Floor  
Des Moines, IA 50319

Approved for the reasons described in this request

  
August 29, 2019  
James M. Kurtenbach

Dear Mr. Kurtenbach:

The Iowa Department of Education (Department) requests a waiver under Department of Administrative Services (DAS) Administrative Rule 11-117.21(8A) of the application of DAS Administrative Rule 11-118.11(3) concerning duration of service contracts. The latter rule states "A service contract, including all optional renewals, shall not exceed a term of six years. Service contracts shall not exceed the term lengths set forth herein unless the state agency obtains a waiver of this provision pursuant to rule 11-118.16(8A)." The Department is requesting a waiver with respect to the following agreement:

Contractual agreement #001417 between the Department and Frontline Technologies Group LLC with an original issue date of May 15, 2013 to provide and maintain the Teach Iowa statewide system for teacher recruitment and job applications, entered into pursuant to the Department RFPED-JB268-01 issued November 2012.

The Department has engaged in a contract with Frontline Technologies Group LLC (Frontline) for approximately six years for services to provide and maintain the TeachIowa statewide system for teacher recruitment and job applications. The current contract with Frontline expires June 30, 2020.

The Department has utilized the RFP process to procure similar services and a new vendor will begin in 2020. In an effort to minimize disruption of job posting services to both Iowa school districts searching for qualified applicants, and the individuals seeking jobs in Iowa's education system, the Department finds it necessary to keep both systems running simultaneously while data transfers and trainings occur. This transition period would require an extension of the current agreement with Frontline to end on Monday, November 2, 2020.

Thank you for your time and consideration of this request for waiver.

Sincerely,

  
Ryan M. Wise, Director

**Creating excellence in education through leadership and service**

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