



Governor Kim Reynolds
Lt. Governor Adam Gregg
San Wong, Director

Paul Trombino, DAS Director
Hoover State Office Building
1305 East Walnut Street
Des Moines, IA 50319

June 7, 2019

Director Trombino:

The Iowa Department of Human Rights (DHR) and the Criminal Justice Information System (CJIS) request a Waiver under the DAS Administrative Rule 11-118.16(8A) of the application of DAS Administrative Rule 11-118.11(3) concerning the duration of service contracts. The latter rule states that "A service contract, including all optional renewals, shall not exceed a term of six years unless the state agency obtains a waiver of this provision pursuant to rule 11-118.16(8A)." DHR, as the authorized department, is requesting that waiver for the current contract in place (effective 7/1/13 – 6/30/19) between DHR and URL Integration, Inc. to be able to continue utilizing the CJIS endpoint support and exchange development services of URL Integration, Inc. as the RFP process is completed. The Waiver is requested to cover the period of 7/1/19 – 6/30/20 and allow for the temporary extension of the contract and continued provision of services for the period of time during that period as determined by DHR.

Justification for the Waiver:

URL Integration, Inc. has held a contract with DHR for development and support of the CJIS system for twelve (12) years and, in the event that a different vendor is selected in the RFP process, there would be a transition period during which the services of URL Integration, Inc. would still be needed to continue CJIS exchange endpoint support and development as any potential new vendor learned the system to the extent necessary to provide such support. In order for CJIS to continue uninterrupted during the RFP process and any potential vendor transition, DHR and CJIS need a waiver of the above-referenced rule.

Respectfully submitted by,

A handwritten signature in cursive script that reads "San Wong".

San Wong, Director, Dept of Human Rights

Waiver Approval:

Director, Dept. of Administrative Services

Date: _____