



November 30, 2018

Janet Phipps, Director
Iowa Dept. of Administrative Services
Hoover Building, 3rd Floor
Des Moines, IA 50319

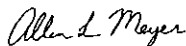
Dear Director Phipps:

The Iowa Department of Administrative Services – Central Procurement Bureau requests a waiver under DAS Administrative Rule 11-117.21(8A) of the application of DAS Administrative Rule 11-118.11 (3) concerning the duration of service contracts. The latter rule states "A service contract, including all optional renewals, shall not exceed a term of six years. Service contracts shall not exceed the term lengths set forth herein unless the state agency obtains a waiver of this provision pursuant to rule 11—118.16(8A)." DAS Central Procurement Bureau is requesting a waiver with respect to the following agreement:

Master Agreement MA4400C between Enterprise Holdings Inc. and DAS with an original issue date of December 1, 2012 for Vehicle Rental Services, entered into pursuant to the State of Iowa RFP1012005176 issued September 19, 2011.

The contract is for rental cars. It has been used both for State Employees that are in a travel status outside of Iowa, as well as to cover vehicle requirements to conduct official state when a State of Iowa owned vehicle is not available to support the requirement. A disruption in service will likely lead to confusion for State Employees that have planned travel. The same vendor that holds the contract currently provided the only response to the RFP, so ultimately agreeing to terms on the replacement contract would be seamless if this waiver is granted. The final expiration date for the state of Iowa master agreement is November 30, 2018. The delay in getting the contract in place is that the terms and conditions in their response did not include all of the requested terms and conditions that were requested by the Board of Regents as a participating agency to the agreement. Due to the limited time for negotiating a contract, DAS is requesting a six month extension to allow for continuity of services and an orderly transition to the new contract for state entities. The total contract period would be six years and six months with the extension.

Thank you for your time and consideration of this request for waiver.


Allen L. Meyer
Chief Operating Officer
Central Procurement and Fleet Services

☒ Approved ☐ Disapproved

/s/ Janet E. Phipps 11/30/2018
Janet Phipps
Director