



Iowa Department of Administrative Services

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Governor Kim Reynolds  
Lt. Governor Adam Gregg  
Janet Phipps, Director

November 21, 2018

Janet Phipps, Director  
Iowa Dept. of Administrative Services  
Hoover Building, 3<sup>rd</sup> Floor  
Des Moines, IA 50319

Dear Director Phipps:

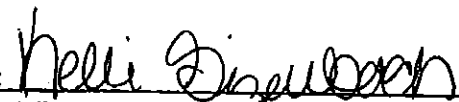
The Iowa Department of Administrative Services – Central Procurement Bureau requests a waiver under DAS Administrative Rule 11-118.16 (8A) of the application of DAS Administrative Rule 11-118.11 (3) concerning the duration of services contracts. The latter rule states "A service contract, including all optional renewals, shall not exceed a term of six years." DAS Central Procurement Bureau and the Department of Education are requesting a waiver with respect to the following contract:

Ebsco Industries Inc provides Online Resources to Job Seekers for libraries throughout the State of Iowa. The final renewal term of this contract is from December 1, 2017 to November 30, 2018.

The aforementioned contract was competitively solicited by the State of Iowa, Department of Administrative services in 2012. A new competitive solicitation for State Library Online Resources was posted October 8, 2018. The evaluation process has been completed; however, the contract negotiations are not complete. The State Library is concerned that allowing the service to lapse would affect the public served by the libraries throughout the State of Iowa. DAS is requesting to extend the expiration of the current contract up to two (2) months to allow adequate time for contract negotiations to be completed without affecting the services to the public. The new proposed expiration date will be January 30, 2019.

Thank you for your time and consideration of this request for waiver.

Respectfully submitted:

  
Kelli Sizenbach, Purchasing Agent 3

Date: 11-20-18

Approval: /s/ Janet E. Phipps

Date: 11/26/2018