



Kim Reynolds  
GOVERNOR

OFFICE OF THE GOVERNOR

Adam Gregg  
LT. GOVERNOR

September 26, 2018

Janet Phipps, Director  
Iowa Dept. of Administrative Services  
Hoover Building, 3<sup>rd</sup> Floor  
Des Moines, IA 50319

Dear Director Phipps:

The Governor's Office requests a waiver under DAS Administrative Rule 11-118.16 (8A) of the application of DAS Administrative Rule 11-118.11 (3) concerning the duration of services contracts. The latter rule states "A service contract, including all optional renewals, shall not exceed a term of six years." The Governor's Office is requesting a two- year waiver with respect to the following contract:

The Governor's Office uses Leidos Intranet Quorum (IQ) for many reasons, but namely, constituent correspondence. The Governor's Office uses the IQ system on a daily basis.

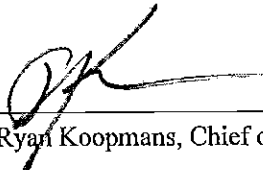
Through this system, the Governor's Office receives: constituent messages, requests for assistance, opinions, streamlined social media feeds, and more. This system allows for the Governor's Office to send: constituent responses, forwards to state agencies, newsletters, email distributions, and more. It is critical that constituent correspondence is recorded and kept in one place, which the IQ system is capable of.

The Governor's Office is requesting to extend the existing contract with Leidos Intranet Quorum at least through June 30, 2019. The extension of the current Leidos contract will prevent the discontinuation of the IQ system which would be disruptive to the constituent service work in the Office and create barriers for constituents contacting the Governor's Office.

Please approve this waiver request. During this extension, the Governor's Office will evaluate other potential options for constituent correspondence.

Thank you for your time and consideration of this request for waiver.

Respectfully submitted:

  
Ryan Koopmans, Chief of Staff

Date:

9/26/18

Approval: /s/ Janet E. Phipps

Date: 09/27/2018

Waiver approved, if needed, up to and including 6/30/2020