



Memorandum to Department of Administrative Services

From: Roxann M. Ryan, Commissioner  
Iowa Department of Public Safety

A handwritten signature in black ink, appearing to read "Roxann M. Ryan", is written over the name and title of the sender.

Waiver approved  
s/Janet E. Phipps/  
07/22/2016

Date: July 18, 2016

Re: Request for Statewide Exception – Nine year managed service contract

**Background:** The Department of Public Safety is implementing an upgrade to the State's Automated Fingerprint Identification System (AFIS). AFIS is a critical system used daily by state, local and federal law enforcement agencies to capture, compare, store and access biometric-based criminal history data. The implementation of an upgraded AFIS system will not only provide more system stability, security and throughput, but will address the Department's goals of increased accuracy for fingerprint identification, increased storage capacity, scalability on demand, customizable reporting, and full back capabilities/ redundancy for system functionality and data. Due to aging technology, near capacity record storage, and no support for outdated hardware/software, this is a high priority and time sensitive implementation for DPS as well as other law enforcement agencies that rely on this information daily. Upgrades to the system are needed to prevent a system outage. By statute (IA Code Section 690.2 and Chapter 692B), DPS is the only fingerprint repository for all Iowa-based criminal history records.

**Request:** As per IAC 118-11(3), DPS is requesting a waiver to enter into an eight year managed service contract from FY2017 – FY2025 with vendor MorphoTrak. (MorphoTrak is the current vendor and would therefore provide and support a system upgrade). This model would allow the Department to allocate implementation costs across 9 fiscal years with the last two years comprising approximately \$1,880,631 of the total cost of the system upgrade and related maintenance. Without this waiver, DPS would need to absorb this additional cost over a 6 year period. The total cost of the project is estimated at \$7,712,819.

**11—118.11 (8A) Duration of service contracts.**

**118.11(1)** Each service contract signed by a state agency shall have a specific starting and ending date.

**118.11(2)** State agencies shall not sign self-renewing service contracts that do not have a specific ending date.

**118.11(3)** A service contract should be competitively selected on a regular basis so that a state agency obtains the best value for the funds spent, avoids inefficiencies, waste or duplication and may take advantage of new innovations, ideas and technology. A service contract, including all optional renewals, shall not exceed a term of six years; however, service contracts entered into by the office of chief information officer may have a term length not to exceed ten years. Service contracts shall not exceed the term lengths set forth herein unless the state agency obtains a waiver of this provision pursuant to rule 11—118.16(8A).

[ARC 0952C, IAB 8/21/13, effective 9/25/13; ARC 2036C, IAB 6/10/15, effective 7/15/15]