



Iowa Department of Administrative Services

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Governor Kim Reynolds

Lt. Governor Adam Gregg

Janet Phipps, Director

June 19, 2018

Janet Phipps, Director
Iowa Dept. of Administrative Services
Hoover Building, 3rd Floor
Des Moines, IA 50319

Dear Director Phipps:

The Iowa Department of Administrative Services – Central Procurement Bureau requests a waiver under DAS Administrative Rule 11-118.16 (8A) of the application of DAS Administrative Rule 11-118.11 (3) concerning the duration of services contracts. The latter rule states "A service contract, including all optional renewals, shall not exceed a term of six years." DAS Central Procurement Bureau is requesting a waiver with respect to the following contract:

ACRO Service Corporation provides temporary services through a US Communities Cooperative Contract, lead agency Maricopa County (Arizona), 16111. The initial term of this contract is from January 1, 2017 to December 31, 2019 with a maximum of six (6) additional 1-year renewal periods.

The fore mentioned contract was competitively solicited by Maricopa County for US Communities with RFP 16111 from May 19, 2016 through July 14, 2016. A comparison of this cooperative contract and five others was completed and the ACRO contract was determined to be the best fit due to its breadth of offering, pricing, and other features of the contract. Due to the economies of scale provided through this contract, the potential contract spend, and the need for an additional statewide provider of temporary employment services to fulfill the needs of state agencies, DAS is requesting to enter into a participating addendum for the remaining term of the contract and renewals executed by the lead agency for a total potential contract period of seven and one half years.

Thank you for your time and consideration of this request for waiver.

Respectfully submitted:

Karl Wendt, Purchasing Manager

Date: 19 Jun 18

Approval: /s/ Janet E. Phipps

Date: 06/20/2018