



ADMINISTRATIVE RULE WAIVER REQUEST: EXTENSION OF ELIGIBLE LIST

Petitioner Name: Mike McInroy

Contact Information: mmcinro@dhs.state.la.us 515-725-2700

Hiring Authority: Vern Armstrong

Administrative Rule to be Waived: 11-56.5(BA) Expiration of a list.

Statement of Rule:

The expiration of a list shall be 120 calendar days following the date of issue unless otherwise approved by the director. All appointments or promotions must be reported to the director before the expiration date of the list. Effective dates of appointments or promotions must be no later than 60 days after the expiration date of the list unless otherwise authorized by the director, except that appointments or promotions "pending graduation" or "pending license" shall be allowed to be effective up to nine months following the expiration date of the list.

List the names of the persons or the description of the class known by petitioner to be affected:

NEOGOV #18-00524 Social Worker 2 in Polk County

Briefly describe the change requested, including the portion of the rule to be waived:

Request to keep cert open as we have other vacancies in Polk County and have viable candidates still on this cert that we would like to offer to if we are able to receive permission to hire further

Justification for waiving rule (attach additional sheets, as needed):

Much work was put into processing this Cert by managers. There were many highly qualified candidates identified from this Cert. We have at least three open vacancies in Polk County that we have requested permission to fill. Two are clear and ready to be filled and the third is with DOM awaiting authorization. We would like to offer to the next most qualified candidates from the Cert to save the Dept time & cost of having to repost & rework a new Cert. By using the existing Cert to hire further candidates we are able to fill the position much more quickly, which would mean we would be able to more quickly provide services to the children & families who are in need of our essential services.

Department Director Signature

Date 2/1/18

DAS-HRE Bureau Chief Signature

Date 2/5/18

Decision:

☐ Granted
☒ Denied

Extensions not granted for potential vacancies.

Signature of DAS Director's
Designee/COO of DAS-HRE

Christy Neman

Date 2-5-18