



January 11, 2018

## ADMINISTRATIVE RULE WAIVER REQUEST

**Petitioner Name:** Charlee Cross, C.O.O. General Services Enterprise

**Administrative Rule to be Waived:** 117.4(2) Term of master agreements.

**Statement of Rule:**

117.4(2) Term of master agreements. The initial term of a master agreement shall be no more than three years. Following the initial term, a master agreement may be renewed by the department for periods of one to three years; provided, however, that a master agreement, including all optional renewals, shall not exceed a term of six years unless a waiver of this provision is granted pursuant to rule 11—117.21(8A) (goods) or rule 11—118.16(8A) (services).

**Briefly describe the change requested, including the portion of the rule to be waived:**

We are requesting to extend the Master Agreement with ABM (MA# 5-4221-12) at current contract rates. The MA will expire 3/31/2018. We are requesting a term waiver to extend the expiration date to 6/30/2018 resulting in a total contract period of 6 years and 3 months.

**Justification for waiving rule:**

The current agreement will expire during the current legislature session. Due to a potential change in vendor requiring a transition in work force, we request to extend the current contract to 6/30/2018 to avoid disruption during the legislative session.

Thank you for your consideration.

Charlee Cross

Approved X Not Approved     

s/Janet E. Phipps/

Janet Phipps, Director

01/16/2018

Date