



ADMINISTRATIVE RULE WAIVER REQUEST: EXTENSION OF ELIGIBLE LIST

Petitioner Name: Jennifer Reha

Contact Information: 515-725-3605

Hiring Authority: Marketa Oliver

Administrative Rule to be Waived: 11—56.5(8A) Expiration of a list.

Statement of Rule:

The expiration of a list shall be 120 calendar days following the date of issue unless otherwise approved by the director. All appointments or promotions must be reported to the director before the expiration date of the list. Effective dates of appointments or promotions must be no later than 60 days after the expiration date of the list unless otherwise authorized by the director, except that appointments or promotions "pending graduation" or "pending license" shall be allowed to be effective up to nine months following the expiration date of the list.

List the names of the persons or the description of the class known by petitioner to be affected:

Workforce Development Manager - 16816BR. List expired on June 23, 2016.

Briefly describe the change requested, including the portion of the rule to be waived:

We have a candidate that we want to offer the position. She is on an extended vacation in the mountains with no cell reception, otherwise we would have had a signed offer letter back prior to the 120 days.

Justification for waiving rule (attach additional sheets, as needed):

We have a candidate that we want to offer the position. She is on an extended vacation in the mountains with no cell reception, otherwise we would have had a signed offer letter back prior to the 120 days.

Petitioner Signature

Date 7-1-16

DAS-HRE Bureau Chief Signature

Date 7-7-16

Decision:



Granted

☐ Denied

30 day extension BDT

Signature of DAS Director's
Designee/COO of DAS-HRE

Date 7/7/2016