



ADMINISTRATIVE RULE WAIVER REQUEST: EXTENSION OF ELIGIBLE LIST

Petitioner Name: Kay Anderson

Contact Information: 515-239-1655

Hiring Authority: Michelle McEnany

Administrative Rule to be Waived: 11—56.5(8A) Expiration of a list.

Statement of Rule:

The expiration of a list shall be 120 calendar days following the date of issue unless otherwise approved by the director. All appointments or promotions must be reported to the director before the expiration date of the list. Effective dates of appointments or promotions must be no later than 60 days after the expiration date of the list unless otherwise authorized by the director, except that appointments or promotions "pending graduation" or "pending license" shall be allowed to be effective up to nine months following the expiration date of the list.

List the names of the persons or the description of the class known by petitioner to be affected:

16646BR - Transportation Planner 1

Briefly describe the change requested, including the portion of the rule to be waived:

Extension requested for 30 days. Current expiration date is 05-26-16. If extension is approved, new expiration date would be 06-25-16.

Justification for waiving rule (attach additional sheets, as needed):

The office director has been and continues to be out of the office due to illness. Stu Anderson, the division director, has been handling the process for hiring for this position.

Petitioner Signature

Kay Anderson

Date 05/23/16

DAS-HRE Bureau Chief Signature

Date 5/24/16

Decision:



Granted



Denied

Signature of DAS Director's
Designee/COO of DAS-HRE

Date 5/24/16