

## Red Tape Review Rule Report (Due: September 1, 2025)

<b>Department Name:</b>	Department of Administrative Services	<b>Date:</b>	August 29, 2025	<b>Total Rule Count:</b>	2
<b>IAC #:</b>	671	<b>Chapter/ SubChapter/ Rule(s):</b>	8 (to be combined with chapter 7)	<b>Iowa Code Section Authorizing Rule:</b>	8A.608 8A.609
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**PLEASE NOTE, THE BOXES BELOW WILL EXPAND AS YOU TYPE**

**What is the intended benefit of the rule?**

Once records with enduring value are transferred to the state archives of Iowa in accordance with a Records Commission adopted retention and disposition schedule, this chapter defines record care and access.

**Is the benefit being achieved? Please provide evidence.**

Yes. The rule defines other rule chapters in what are still under the former Department of Cultural Affairs which explain how government records are treated.

**What are the costs incurred by the public to comply with the rule?**

There are no costs to the public.

**What are the costs to the agency or any other agency to implement/enforce the rule?**

The implementation costs are born by DAS' historical division as part of its standard business costs. There are not costs to other agencies.

**Do the costs justify the benefits achieved? Please explain.**

Yes. The costs assure government records identified as having historical value are preserved for Iowans to access into the future.

**Are there less restrictive alternatives to accomplish the benefit? ☐ YES ☒ NO**

**If YES, please list alternative(s) and provide analysis of less restrictive alternatives from other states, if applicable. If NO, please explain.**

The way historical records are maintained in Iowa is comparable to the way it is done in the 57 states and territories as well as by the National Archives.

**Does this chapter/rule(s) contain language that is obsolete, outdated, inconsistent, redundant, or unnecessary language, including instances where rule language is duplicative of statutory language? [list chapter/rule number(s) that fall under any of the above categories]**

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671—8.1  
8.2(3)

**RULES PROPOSED FOR REPEAL (list rule number[s]):**

None.

**RULES PROPOSED FOR RE-PROMULGATION (list rule number[s] or include rule text if available):**

671—8.1  
8.2

(These will be part of a new chapter 3)

**671—3.6(8A) Care of and access to permanent records.**

**3.6(1)** A record with enduring value shall be transferred to the state archives of Iowa in accordance with a state records commission adopted records series retention and disposition schedule. The state archives of Iowa shall provide a secure environment for the storage and use of these records so that they may be preserved and made available to future generations of researchers in accordance with Iowa Code section 8A.609.

**3.6(2)** Records transferred to the state archives of Iowa shall be cared for and administered in accordance with Iowa Admin. Code r. 223—13.

**3.6(3)** Records transferred to the state archives of Iowa shall be made accessible to researchers in accordance with Iowa Admin. Code r. 223—22.

**3.6(4)** The state archives and records bureau, with prior approval from the state archivist, may loan an agency record from the state archives of Iowa to an authorized agency user.

These rules are intended to implement Iowa Code section chapter 8A.601 through 8A.615.

***\*For rules being re-promulgated with changes, you may attach a document with suggested changes.***

#### METRICS

Total number of rules repealed:	0
Proposed word count reduction after repeal and/or re-promulgation	8
Proposed number of restrictive terms eliminated after repeal and/or re-promulgation	0

ARE THERE ANY STATUTORY CHANGES YOU WOULD RECOMMEND INCLUDING CODIFYING ANY RULES?

No.