

Red Tape Review Rule Report (Due: September 1, 2025)

Department Name:	Department of Administrative Services	Date:	August 29, 2025	Total Rule Count:	5
IAC #:	671	Chapter/ SubChapter/ Rule(s):	4	Iowa Code Section Authorizing Rule:	8A.608 8A.609(1)"h"
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PLEASE NOTE, THE BOXES BELOW WILL EXPAND AS YOU TYPE

What is the intended benefit of the rule?

These rules provided process and procedures for records held in temporary custody at the state records center managed by the commission and the state archives and records program.

Is the benefit being achieved? Please provide evidence.

No. The chapter is outdated. From 2018-2020 that State Archives and Records Program worked with agencies to empty the temporary records center. It was closed in June 2020.

What are the costs incurred by the public to comply with the rule?

There are no costs to be incurred.

What are the costs to the agency or any other agency to implement/enforce the rule?

There were no costs to the agencies. However, the annual cost to the State Archives and Records Program was approximately \$400,000. That included staff, rent, and administrative costs.

Do the costs justify the benefits achieved? Please explain.

They did to a point. In 2017 analysis of records found that more than 80% of the records in the records center were beyond their scheduled retention or were scheduled too long. The commission and the State Archives and Records Program worked with agencies over three years to make the required changes.

Are there less restrictive alternatives to accomplish the benefit? ☐ YES ☒ NO

If YES, please list alternative(s) and provide analysis of less restrictive alternatives from other states, if applicable. If NO, please explain.

Many states from 2010-2020 closed their records centers for the reason Iowa did and found the same issues of records kept too long.

Does this chapter/rule(s) contain language that is obsolete, outdated, inconsistent, redundant, or unnecessary language, including instances where rule language is duplicative of statutory language? [list chapter/rule number(s) that fall under any of the above categories]

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This chapter is unnecessary because it covers records temporarily kept at the State Records Center and the records center was closed in 2020.

RULES PROPOSED FOR REPEAL (list rule number[s]):

Rescind chapter 4
671—4.1
4.2
4.3
4.4
4.5

RULES PROPOSED FOR RE-PROMULGATION (list rule number[s] or include rule text if available):

None.

****For rules being re-promulgated with changes, you may attach a document with suggested changes.***

METRICS

Total number of rules repealed:	5
Proposed word count reduction after repeal and/or re-promulgation	852
Proposed number of restrictive terms eliminated after repeal and/or re-promulgation	11

ARE THERE ANY STATUTORY CHANGES YOU WOULD RECOMMEND INCLUDING CODIFYING ANY RULES?

No.