# RIC 403B RESOURCE BANK

**SPECIAL EDITION ~ AUGUST 2026**

The Resource Bank is to help you maintain compliance with IRS 403b plan regulations. Please take note of the following plan updates and reminders. For more program information, visit the RIC website.




## UNIVERSAL AVAILABILITY NOTICE (UAN)

As we approach the start of another school year, we'd like to remind you to provide all newly hired eligible employees with the required Universal Availability Notice (UAN) as mandated by federal law. This is the same notice that must be given to all eligible employees annually.

## RESOURCES TO SHARE WITH NEW HIRES

Here's a new-hire friendly list you can include with your onboarding materials to introduce new hires to RIC.

- RIC at-A-Glance - this resource gives an overview of the RIC 403b plan, including benefits of participation, provider and enrollment options, and investments.
- Employer Plan Details - directs your employees to your employer-specific RIC webpage where they can find plan details.
- RIC Salary Reduction Form - for those who want to start saving right away!
- RIC Financial Webinar Calendar - RIC providers and investment consultants periodically host webcasts that may interest your staff.



***Please disregard any recent emails from Corebridge requesting a restated 403(b) plan document. RIC maintains the official plan document and will provide it directly to Corebridge on your behalf.***

## REMINDERS

### Planwithease

Please ensure all newly hired employees who contribute to the 403(b) plan are added to Planwithease. Also, remember to update employment status for any employees who have been rehired or have ended all employment.

Additional guidance is available on the RIC Employer Support page.

### DAS Team Email Addresses Have Changed

As of May 4th, the DAS team has transitioned to a new email domain. To ensure your messages reach us without delay, please update your contact lists with our new email addresses:

- RIC@das.iowa.gov
- Jennifer.sandusky@das.iowa.gov
- John.williams@das.iowa.gov

Delete the old contacts from your system to prevent any bounced emails.

**Note**: Please add our new domain (**@das.iowa.gov**) to your organization's firewall/safe-sender list.

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## RIC WANTS TO HEAR FROM YOU

Please submit your questions to RIC@das.iowa.gov. We will respond to you directly and if the subject of discussion is beneficial for all employers, we will share the answers in our next RIC Resource Bank.

