



Department of
Administrative Services

KIM REYNOLDS, GOVERNOR

ADAM STEEN, DIRECTOR

September 25, 2024

Adam Steen, Director
Iowa Dept. of Administrative Services
Hoover Building, 3rd Floor
Des Moines, IA 50319

Dear Director Steen:

The Department of Administrative Services on behalf of Iowa PBS requests a waiver under DAS Administrative Rule 11-118.16 (8A) of the application of DAS Administrative Rule 11-118.11 (3) concerning the duration of services contracts. The latter rule states "A service contract, including all optional renewals, shall not exceed a term of six years; however, information technology service contracts entered into by the department or office of chief information officer may have a term length not to exceed ten years. Service contracts shall not exceed the term lengths set forth herein unless the state agency obtains a waiver of this provision pursuant to rule 11-118.16(8A)." The Department of Administrative Services is requesting a waiver with respect to the following contract:

Master Agreement Number 19078 between the State of Iowa and Intelliweather Inc. requires the vendor to provide a Weather Alert System for Iowa PBS. The initial term of this contract is from October 1, 2018 to September 30, 2019. This contract has been renewed multiple times and will expire on September 30, 2024.

DAS Central Procurement posted 005-RFP-0845-2024 on March 1, 2024 for an on-air weather alerting system. The Notice of Intent to Award the contract was issued on April 30, 2024 indicating the State's intent to award the new contract to The Weather Company Media Solutions, LLC ("TWC-MS"). The Department of Administrative Services is currently negotiating with TWC-MS to reach agreement on the final contract terms for these services. At this time, the Department of Administrative Services would like to extend the existing contract with Intelliweather Inc. for a term not to exceed six months. The additional contract term will prevent a lapse in an important service to Iowa PBS.

Thank you for your time and consideration of this request for waiver.

Respectfully submitted: Katelyn Howells
Katelyn Howells, Purchasing Agent III

Date: 9/25/2024

Approval: 

Date: 9/25/24