

THE EMPLOYER SHALL PROMPTLY DISTRIBUTE, ELECTRONICALLY OR BY HARD COPY, THE NOTICE TO THE AFFECTED EMPLOYEES. THE EMPLOYER SHALL ALSO PROMPTLY POST THE NOTICE IN THE MANNER AND LOCATIONS CUSTOMARILY USED FOR THE POSTING OF INFORMATION TO EMPLOYEES.

THIS SHALL REMAIN POSTED UNTIL THE EMPLOYER RECEIVED NOTIFICATION OF THE TALLY OF BALLOTS AT THE CONCLUSION OF THE ELECTION.

NOTICE OF TELEPHONE AND WEB-BASED RETENTION AND RECERTIFICATION ELECTION

The Employment Appeal Board (EAB) ordered a retention and recertification election to determine whether AFSCME Iowa Council 61 will be retained and recertified as the exclusive collective bargaining representative for certain employees of State of Iowa. Employees will vote by telephone and online. During the election period, which begins October 08 at 7:00 a.m. and ends October 22 at 9:00 a.m., voters can either go online (<https://vote.yeselections.com/iaperb/>) or call in (toll free at 855-443-5889 to cast a ballot. You may vote 24 hours a day, 7 days a week during the voting period.

**AFSCME Iowa Council 61 will be retained and recertified if it receives a “yes” vote from a majority of eligible voters. An eligible voter’s choice not to vote is the same as casting a “no” vote.

The script of the ballot question and ballot options are shown below.

Retention and Recertification Election
for Certain Employees of
State of Iowa

DO YOU WANT

AFSCME Iowa Council 61

TO BE RETAINED AND RECERTIFIED AND CONTINUE TO BE
YOUR EXCLUSIVE BARGAINING REPRESENTATIVE?

Yes.

No.

VOTING SCHEDULE AND INSTRUCTIONS

Voting Begins Tuesday, October 08 at 7:00 a.m.
Voting Ends Tuesday, October 22 at 9:00 a.m.

To Vote by Phone:

1. Call 855-443-5889 toll-free.
2. Be prepared to provide your birth date (MM/DD/YYYY) and the last four digits of your Social Security number.
3. Follow the instructions provided to you on the phone.
4. You will be asked, "Do you want AFSCME Iowa Council 61 to be retained and recertified and continue to be your exclusive bargaining representative?"
5. After you vote, you will be asked to confirm your choice for your vote to be counted. You **MUST CONFIRM** your choice for your vote to be counted.

To Vote by Internet:

1. Go to <https://vote.yeselections.com/iaperb/>.
2. Be prepared to provide your birth date (MM/DD/YYYY) and the last four digits of your Social Security number.
3. Follow the instructions provided to you.
4. You will be asked, "Do you want AFSCME Iowa Council 61 to be retained and recertified and continue to be your exclusive bargaining representative?" Select either "Yes" or "No". Then submit your selection.
5. After you vote, you will be asked to confirm your choice for your vote to be counted. You **MUST CONFIRM** your choice for your vote to be counted.

**If you receive a message saying you have already voted and you have not done so, please contact EAB.

The Employment Appeal Board does not endorse any choice in the election.

YesElections Help Desk

If you experience any problems with the voting system or need special assistance in voting, call 855-680-0459.

EAB

If you have questions about the election process, e-mail EAB at eab.elections@eab.iowa.gov or call EAB at 515-281-3638.

Bargaining Unit Of Employees Of State of Iowa**

**The unit description below is subject to the mutual agreement between the parties concerning who is eligible to vote in the upcoming recertification election.

INCLUDED: All clerical and related employees of the State of Iowa in the classifications set forth in the attached Appendix A.

NON-PROFESSIONAL
CLERICAL BARGAINING UNIT

APPENDIX A – INCLUDED CLASSIFICATIONS

State Merit Classifications

Class No. Classification:

00006Receptionist
00010Utility Office Worker
00012Typist
00013Typist Advanced
00011Clerk
00017Clerk – Advanced
00018Clerk Specialist
00025Secretary 1
00026Secretary 2
15002Secretary 3
00035Telephone Operator
00060Word Processor 1
00061Word Processor 2
00063Word Processor 3
00114Information Technology Support
Worker 1
00115Information Technology Support
Worker 2
00116Information Technology Support
Worker 3
00117Information Technology Support
Worker 4
00305Accounting Clerk 1
00306Accounting Clerk 2
00307Accounting Clerk 3
04705Telecommunications Operator
02000Nursing Unit Coordinator
82000Nursing Unit Coordinator
06298Drivers License Clerk

06299Drivers License Clerk Senior
15051Licensing Assistant

Regents Merit Classifications

Class No. Classification:

01081Account Clerk01071Secretary I
01091Account Specialist01072Secretary II
01201Cashier I01073Secretary III
01202Cashier II01075Secretary IV
01051Clerk I 07771Telecommunications Operator
01052Clerk II 01601Veterinary Teaching Hospital
01053Clerk III Assistant I
01055Clerk IV 01602Veterinary Teaching Hospital
01061Clerk-Typist I Assistant II
01062Clerk-Typist II
01062Clerk-Typist III
01821Data Entry Operator I
01822Data Entry Operator II
01831Data Technician I
01832Data Technician II
01833Data Technician III
01410Dietetic Clerk
01211Dispatching Clerk
01301Editorial Assistant I
01302Editorial Assistant II
08351Extension Program Assistant I
08352Extension Program Assistant II
08353Extension Program Assistant III
07961Facilities Coordinator
01311Health Information Technician I
01321Health Information Technician II
01331Health Information Technician III
01801Key Entry Operator I
01802Key Entry Operator II
01501Library Assistant I
01502Library Assistant II
01503Library Assistant III
1505Library Assistant IV
07971Mail Center Coordinator
01231Mail Clerk
01241Nursing Unit Clerk
07830Parking and Transportation
Attendant
7840Parking and Transportation

Dispatcher I
7841 Parking and Transportation
Dispatcher II
01401 Patient Account Representative
01261 Record Analyst I
01262 Record Analyst II

EXCLUDED:

All employees of the State of Iowa in classifications not set forth in the attached Appendix A