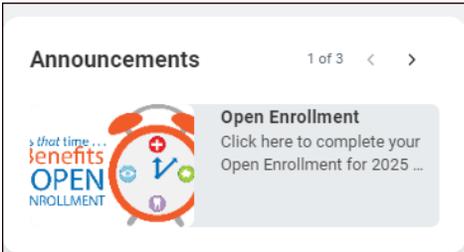
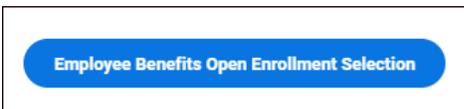


If you have already submitted your 2025 benefit elections and you wish to make a change to them before the end of the enrollment period, follows these easy steps.

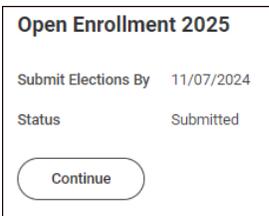
1. In the Announcements section of Workday, click on the Open Enrollment Announcement.



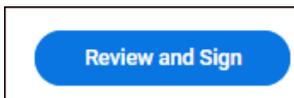
2. Click on the Employee Benefits Open Enrollment Selection button



3. Click on the Continue button



4. Make your changes
5. Click Review and Sign at the bottom of the screen



6. Review your elections. If they are correct, check the "I Accept" box at the bottom and then click Submit.

