



Department of Administrative Services

KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

ADAM STEEN, DIRECTOR

June 25, 2024

Adam Steen, Director
Iowa Department of Administrative Services
Hoover Building, 3rd Floor
Des Moines, Iowa 50319


Dear Director Steen:

The Iowa Department of Administrative Services (DAS) – Human Resources Enterprise (HRE) is requesting a waiver under DAS Administrative Rule 11-118.16 (8A) of the application of DAS Administrative Rule 11-118.11 (3) concerning the duration of service contracts. The latter rule states “A service contract should be competitively selected on a regular basis so that a state agency obtains the best value for the funds spent; avoids inefficiencies, waste or duplication; and may take advantage of new innovations, ideas and technology. A service contract, including all optional renewals, shall not exceed a term of six (6) years; however, information technology service contracts entered into by the department or office of chief information officer may have a term length not to exceed ten (10) years. Service contracts shall not exceed the term lengths set forth herein unless the state agency obtains a waiver of this provision pursuant to rule 11-118.16 (8A).” DAS Human Resources Enterprise request a waiver with respect to the following agreement:

Master Agreement number 17113 between Wellmark Blue Cross and Blue Shield of Iowa and the Iowa Department of Administrative Services (HRE) was extended on November 8, 2023 for six (6) months and will expire on June 30, 2024.

DAS Central Procurement posted an RFP0622005122 on May 22, 2022 for the State Police Officer’s Council (SPOC) Medical Benefits Plan. Wellmark Blue Cross and Blue Shield of Iowa was awarded the new contract on August 19, 2022. DAS Central Procurement is currently working with Wellmark Blue Cross and Blue Shield of Iowa to come to agreement on the final contract terms. With an agreement on the contract close, we would request an additional six (6) month extension.

Thank you for your time and consideration of this request for waiver.

Respectfully submitted: 

Date: 6.25.2024

Approved based on the justification provided:

Approval: 

Date: 6.25.24