Full-Time Student
Acceptable Documentation

Undergraduate students qualify as full time if they are registered for 12 credit hours per semester. Graduate students may qualify as full time if they are registered for nine credit hours per semester. We accept each institution's definition of a full-time student.

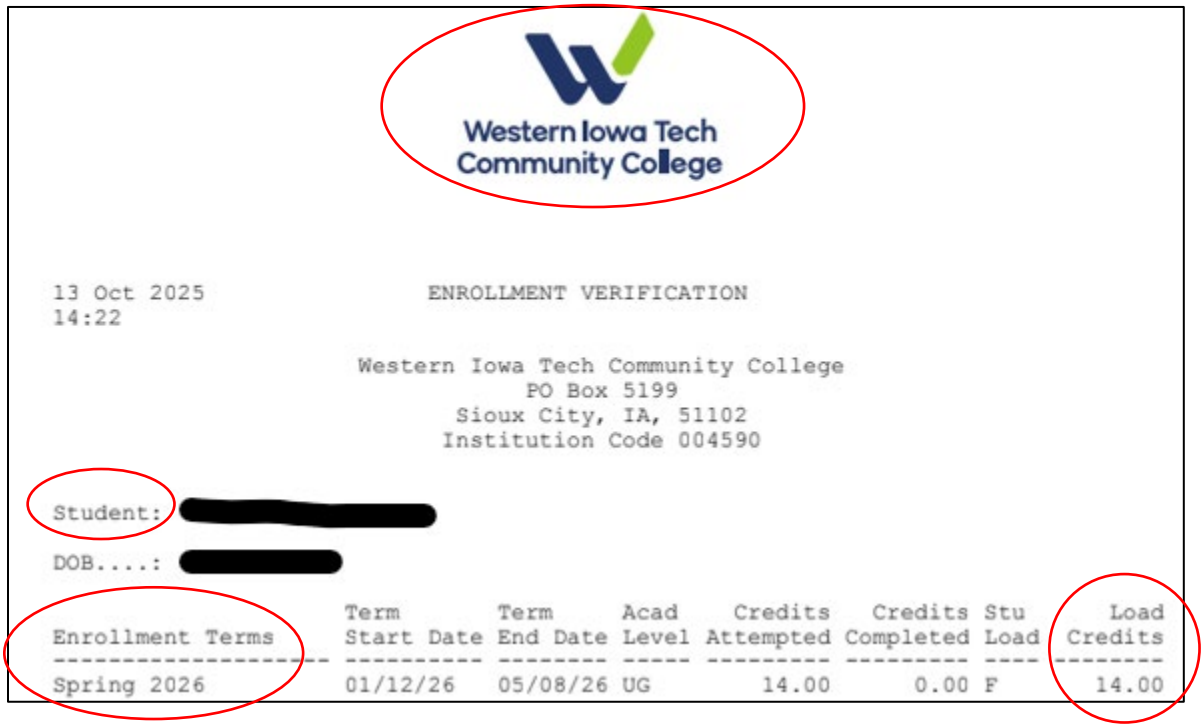
For life events: A copy of the transcript or class schedule showing the number of registered credit hours for the current or upcoming semester may be acceptable school documentation.

For open enrollment: A copy of the transcript or class schedule showing the number of registered credit hours for the January 2027 or Spring 2027 semester may be acceptable school documentation.

The following must be included in the school documentation:

- ☐ The full-time student's first and last name
- ☐ The college, university or institution name
- ☐ The number of credit or unit hours enrolled or registered

Acceptable Documentation Examples



Western Iowa Tech Community College

13 Oct 2025
14:22

ENROLLMENT VERIFICATION

Western Iowa Tech Community College
PO Box 5199
Sioux City, IA, 51102
Institution Code 004590

Student: [redacted]

DOB....: [redacted]

Enrollment Terms	Term Start Date	Term End Date	Acad Level	Credits Attempted	Credits Completed	Stu Load	Load Credits
Spring 2026	01/12/26	05/08/26	UG	14.00	0.00	F	14.00

Office of the University Registrar
EAB 105
6101 University Drive North
Omaha, NE 68182-0287
Phone: 402.554.2314
Email: unoregistrar@unomaha.edu

Enrollment Verification as of 10/23/2025

Name: [redacted]

ID Nbr: [redacted]

Current Program of Study

Career	Academic Program	Exp Comp Dt
Undergraduate	College of Pub Aff & Comm Serv	05/05/2028

Academic Plan	Degree	Declare Dt	Sub-Plan
SOCIAL WORK	BSW	04/04/2023	
SPANISH		10/28/2022	

Enrollment History

Term	Career	Begin Date	End Date	Units	Status
Fall 2022	UGRD	08/22/2022	12/16/2022	12.00	Full-Time
Spring 2023	UGRD	01/03/2023	05/19/2023	13.00	Full-Time
Summer 2023	UGRD	05/22/2023	08/11/2023		No Units
Fall 2023	UGRD	08/21/2023	12/15/2023	12.00	Full-Time
Spring 2024	UGRD	01/02/2024	05/17/2024	12.00	Full-Time
Summer 2024	UGRD	05/28/2024	08/16/2024		No Units
Fall 2024	UGRD	08/26/2024	12/20/2024	12.00	Full-Time
Spring 2025	UGRD	01/02/2025	05/16/2025	12.00	Full-Time
Summer 2025	UGRD	05/27/2025	08/15/2025		No Units
Fall 2025	UGRD	08/25/2025	12/19/2025	12.00	Full-Time
Spring 2026	UGRD	01/12/2026	05/08/2026	18.00	Full-Time

Student Name:

