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**Iowa Capitol Planning Commission Minutes**

Wednesday, January 3, 2024

Iowa State Capitol Building – Conference Room G19  
(1:00 – 1:21 p.m.)

**Members Present**

Annette Renaud, Chair  
Brett Seelman, Vice Chair  
Matt Davis

Carol Grant  
Representative Sean Bagniewski

**Members Absent**

Malcolm Hankins  
Director Adam Steen, Secretary  
Representative Jacob Bossman

Senator Janet Petersen  
Senator Carrie Koelker

**Department of Administrative Services (DAS) Staff Present for All or Portions of the Meeting**

Charlee Cross  
Tami Wiencek  
Suzy Trotter

**Others Present for All or Portions of the Meeting**

Mark Willemsen, Legislative Facilities  
Serena Adams, Legislative Services Agency  
Maria Wagenhofer, Legislative Services  
Agency

Kelsie Willert, Legislative Services Agency  
Heather Hackbarth, Depart. of Management  
Brett Conner, Department of Management

**Call to Order and Introductions**

The meeting was called to order at 1:00 p.m. by Chair Renaud.

**Meeting Overview and Approval of Agenda**

**MOTION:** Carol Grant made a motion to approve the agenda as presented. Matt Davis seconded the motion and it passed unanimously.

**Approval of Minutes from October 18, 2023**

**MOTION:** Matt Davis made a motion to approve the minutes as presented. Carol Grant seconded the motion and it passed unanimously.

**Committee Updates**

***Master Plan***

Vice Chair Seelman reported there were no updates to the Master Plan.

***Site Features***

Carol Grant reported the Abigail Adams Chapter, National Society Daughters of the American Revolution (NSDAR), America 250! Committee rescinded the application to place the America 250! Patriot Marker plaque on the Capitol Complex.

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**Staff Reports/Project Updates**

***Legislative Update***

Tami Wiencek reported the legislature convenes on Monday, January 8, 2024.

***Construction Update***

Charlee Cross reported projects will be going out for bid to replace the surface of Lots 1 and 15. Additionally, DAS is in the starting phase of a project to repair the north and south exterior steps of the Iowa State Capitol. The monuments on the Complex will be evaluated in the spring to create a schedule for the continued maintenance.

***Annual Report***

Chair Renaud presented the Capitol Planning Commission FY2023 Annual Report and 5-Year Plan.

**MOTION:** Vice Chair Seelman made a motion to approve the Capitol Planning Commission FY2023 Annual Report and 5-Year Plan as presented. Matt Davis seconded the motion and it passed unanimously.

**Other Business**

***Comments from Commissioners & Public***

Chair Renaud requested an update regarding Boards and Commissions Review Committee recommendation to eliminate the Capitol Planning Commission. Tami Wiencek reported the Iowa Legislature would consider the recommendation.

The Capitol Planning Commission FY2023 Annual Report includes a request to remove the match requirement for the Monument Conservation Fund and issue the remaining funds to the Commission for maintenance of non-endowed monuments. Representative Sean Bagniewski offered to reach out to Representative Jacob Bossman for a discussion regarding the specific request in the FY2023 Annual Report

**Upcoming Meeting**

April 17, 2024, at 1:00 p.m.

**Adjourn**

Chair Renaud adjourned the meeting at 1:21 p.m.