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**Iowa Capitol Planning Commission Minutes**

Wednesday, October 18, 2023

Oran Pape Building – Conference Room 125

(1:00 – 1:40 p.m.)

**Members Present**

Annette Renaud, Chair  
Matt Davis  
Carol Grant

Director Adam Steen, Secretary  
Representative Sean Bagniewski

**Members Absent**

Brett Seelman, Vice Chair  
Malcolm Hankins  
Representative Jacob Bossman

Senator Janet Petersen  
Senator Carrie Koelker

**Department of Administrative Services (DAS) Staff Present for All or Portions of the Meeting**

Charlee Cross  
Tami Wiencek  
Suzy Trotter

**Others Present for All or Portions of the Meeting**

Morgan Dykstra, Legislative Services Agency  
Xavier Leonard, Legislative Services Agency

Abigail Adams Chapter, National Society Daughters of the American Revolution (NSDAR), America 250!  
Committee:

Ann Mack  
Laura Kozin  
Luanne Baker

**Call to Order and Introductions**

The meeting was called to order at 1:00 p.m. by Chair Renaud.

**Meeting Overview and Approval of Agenda**

**MOTION:** Matt Davis made a motion to approve the agenda. Carol Grant seconded the motion and it passed unanimously.

**Approval of Minutes from July 19, 2023**

**MOTION:** Carol Grant made a motion to approve the minutes. Matt Davis seconded the motion and it passed unanimously.

## **Committee Updates**

### ***Site Features***

Chair Renaud reported Tracee Knapp resigned from the Capitol Planning Commission and Chair of the Site Features Committee. Carol Grant will chair the Committee until further notice.

Carol Grant presented the America 250! Patriot Marker Site Features Application and introduced the attending members of the Abigail Adams Chapter, National Society Daughters of the American Revolution (NSDAR), America 250! Committee. Ann Mack and the America 250! Committee members attended the Commission meeting to present an amended location for the proposed marker and discuss the acknowledgement of the sponsor on it.

**MOTION:** Carol Grant, on behalf of the Site Features, made a motion that the Capitol Planning Commission approve the application and placement of the America 250! Patriot Marker plaque pending the resolution of donor/sponsor language. Matt Davis seconded the motion and it passed unanimously.

### ***Master Plan***

Chair Renaud reported there were no updates to the Master Plan.

## **Staff Reports/Project Updates**

### ***Legislative Update***

Tami Wiencek reported The Boards and Commissions Review Committee, created in the Governor's alignment bill, is responsible for reviewing the efficiency and effectiveness of all boards, commissions, and similar entities created in Iowa law. The Committee submitted a report containing its final recommendations to the Governor and the General Assembly in September of 2023. The Committee recommended the Capitol Planning Commission, be eliminated. The Iowa Legislature and the Governor will review all recommendations.

### ***Construction Update***

Charlee Cross reported staff continues to replace sidewalks as needed. The project to reconstruct Lot 1, east of the Hoover Building, will be issued for bid before the end of 2023. The 2023 monument restoration and maintenance work is complete. Staff will conduct a survey of the monuments and schedule the conservator to return in 2024.

### ***Annual Report***

Chair Renaud reported the Annual Report is in a draft form and will be sent to the members to review for approval at the next Commission meeting.

## **Upcoming Meeting**

January 3, 2024, at 1:00 p.m.

## **Adjourn**

Chair Renaud adjourned the meeting at 1:40 p.m.