

IOWA DEPARTMENT OF ADMINISTRATIVE SERVICES ▼  
HUMAN RESOURCES ENTERPRISE  
VETERINARIAN SUPERVISOR

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**DEFINITION**

Supervises and assists inspectors in a statewide program for meat and poultry inspection; performs related work as required.

**The Work Examples and Competencies listed are for illustrative purposes only and not intended to be the primary basis for position classification decisions.**

**WORK EXAMPLES**

Supervises subordinates to the full range required for collective bargaining purposes by keeping time records, conducting performance evaluations, hiring, terminating, administering collective bargaining contracts and otherwise acting as a first line supervisor.

Investigates alleged or apparent violations or irregularities in meat and poultry slaughtering and processing operations.

Conducts regular inspections of slaughtering and processing facilities to prevent adulterated, unwholesome, falsely labeled or misbranded products from being sold to consumers.

Analyzes and evaluates field inspection operations in order to maintain uniformity in inspection procedures and to insure proper enforcement of Department rules and regulations.

Prepares and maintains records and reports on operations as required.

**COMPETENCIES REQUIRED**

Knowledge of livestock diseases, symptoms and treatments.

Knowledge of sanitary ante-mortem and post-mortem inspection techniques.

Knowledge of sanitary slaughter and processing methods and procedures.

Knowledge of state and federal laws governing meat and poultry inspection.

Knowledge of the principles and practices of modern supervisory methods including: hiring, termination, conducting employee performance evaluations, administering collective bargaining contracts and other functions of a first line supervisor.

Ability to establish and maintain an effective working relationship with the public.

Ability to prepare inspection reports, maintain records and verbally express ideas in a clear and concise manner.

Displays high standards of ethical conduct. Refrains from dishonest behavior.

Works and communicates with all clients and customers providing polite, quality professional service.

Displays a high level of initiative, effort, attention to detail and commitment by completing assignments efficiently with minimal supervision.

Follows policy, cooperates with supervisors and aligns behavior with the goals of the organization.

Fosters and facilitates cooperation, pride, trust, group identity and team spirit throughout the organization.

Exchanges information with individuals or groups effectively by listening and responding appropriately.

**EDUCATION, EXPERIENCE, AND SPECIAL REQUIREMENTS**

Graduation from an accredited college or university with a Doctor of Veterinary Medicine degree and one year of full-time experience as a practicing, licensed veterinarian.

**NOTE**

All applicants for this classification must be able to obtain a valid driver's license, and be willing to travel extensively.

Effective Date: 04/10 DDF