

Iowa Department of Administrative Services – Human Resources Enterprise
Job Classification Description

Trooper Pilot

Definition

Performs enforcement, service, and other specific objectives of the Iowa State Patrol, both on the ground or in an airplane. All positions in this class are state peace officers as defined in the Code of Iowa; performs related work as required.

The work examples and competencies listed below are for illustrative purposes only and not intended to be the primary basis for position classification decisions.

Work Examples

Operates aircraft to observe and report violations, motorists in need of assistance, traffic flow patterns that may require direction or control; provides relays, searches, transportation, and undercover assistance.

Collects and retains contraband and evidence in order to seize illegal items and items of evidence in criminal and civil cases, and documents charges filed by following search and seizure procedures, returning materials to the owner or proper authority, or destroying when required.

Protects and secures accident, disaster and crime scenes in order to preserve evidence, and protects persons and property by using techniques such as additional manpower, sealing off the area, barricades, locking and guarding establishments, properly placed patrol car, red lights, fuses, flags and re-routed traffic.

Conducts, interviews and interrogations in order to obtain evidence, confessions and admissions of criminal acts, and determines cause and contributing factors; advises the Miranda Warning when applicable, questions and observes suspects, drivers, occupants, and witnesses; records the information obtained.

Notifies the next of kin and attempts to locate persons in order to convey death, serious injury or illness messages, and gives emotional and physical support through personal or telephone contact, by utilizing friends, relatives or clergy and applying human relations skills.

Maintains public relations, and disseminates information in order to make the public and law enforcement more knowledgeable and proficient in safety, accident prevention, and motor vehicle law by conducting seminars, giving lectures, guiding group discussions and conducting on-the-job training.

Determines severity and location of accidents by evaluating information given and observing accident scene.

Inspects all types of vehicles in order to determine equipment safety, proper registration, licenses, permits, and driver condition by routine patrol and spot-checking on a public highway.

Prepares and testifies in court to present the facts surrounding any civil, criminal or departmental action.

Serves arrest warrants and takes individuals into custody as required by the court and/or Iowa Code.

Enforces motor vehicle laws to promote safety and reduce accidents, expedite traffic flow, enforce state statutes and abide by oath of office.

Administers medical aid to preserve life, alleviate suffering, minimize injuries, prevent shock and prepare for transportation to medical facility.

Responds to and controls civil disorders, disturbances, and riots, restores order, and protects property and personal safety according to established Patrol procedures.

Provides round-the-clock service to the public and other law enforcement agencies.

Cares for and takes custody of emotionally disturbed persons to protect them from injury to themselves, others or property.

Completes required written and investigative reports to comply with Departmental Rules, division Regulations and procedures, to establish permanent records for statistical and "factual" reporting and evaluation of Trooper performance.

Collects, preserves, and records evidence, identifies and interviews involved persons, and establishes the basis for criminal process.

Competencies Required

Knowledge:

- Customer Service – Principles and processes for providing customer services, including customer needs assessment, meeting quality standards for services, and evaluating customer satisfaction.
- Law and Government – Laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and the democratic political process.
- Public Safety and Security – Relevant equipment, policies, procedures, and strategies to promote effective local, state, or national security operations for the protection of people, data, property, and institutions.
- English Language – The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.
- Telecommunications – Transmission, broadcasting, switching, control, and operation of telecommunications systems.
- Physics – Prediction of physical principles, laws, their interrelationships, and applications to understanding fluid, material, and atmospheric dynamics, and mechanical, electrical, atomic and sub-atomic structures and processes.
- Geography – Principles and methods for describing the features of land, sea, and air masses, including their physical characteristics, locations, interrelationships, and distribution of plant, animal, and human life.
- Clerical Procedures – Word processing, managing files and records, designing forms, and other office procedures and terminology.

Abilities:

- Law and Government – Understand and adhere to applicable laws, legal codes, administrative rules, and regulations.
- Clerical – Maintain complex clerical records.

- Speech Clarity – Speak clearly so others can understand.
- Speech Recognition – Identify and understand the speech of another person.
- Deductive Reasoning – Apply general rules to specific problems to produce answers that make sense.
- Inductive Reasoning – Combine pieces of information to form general rules or conclusions.
- Problem Sensitivity – Tell when something is wrong or is likely to go wrong. It does not involve solving the problem, only recognizing there is a problem.
- Response Orientation – Choose quickly between two or more movements in response to two or more different signals (lights, sounds, pictures). It includes the speed with which the correct response is started with the hand, foot, or other body part.
- Control Precision – Quickly and repeatedly adjust the controls of a machine or a vehicle to exact positions.
- Spatial Orientation – Know your location in relation to the environment or to know where other objects are in relation to you.

Skills:

- Active Listening – Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Critical Thinking – Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Coordination – Adjusting actions in relation to others' actions.
- Social Perceptiveness – Being aware of others' reactions and understanding why they react as they do.
- Speaking – Talking to others to convey information effectively.
- Writing – Communicating effectively in writing as appropriate for the needs of the audience.
- Service Orientation – Actively looking for ways to help people.
- Operation and Control – Controlling operations of equipment or systems.
- Operations Monitoring – Watching gauges, dials, or other indicators to make sure a machine is working properly.
- Monitoring – Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.
- Systems Analysis – Determining how a system should work and how changes in conditions, operations, and the environment will affect outcomes.
- Systems Evaluation – Identifying measures or indicators of system performance and the actions needed to improve or correct performance, relative to the goals of the system.
- Quality Control Analysis – Conducting tests and inspections of products, services, or processes to evaluate quality or performance.

Minimum Qualification Requirements

Graduation from high school or G.E.D. and possession of an appropriate pilot's license.

Notes

This position is only available by promotion from the position of Iowa State Trooper.

All applicants must be eligible for enrollment in the Iowa Law Enforcement Academy training program. Screening for the Academy includes:

- a) Thorough background investigation and evaluation (including fingerprint searches) for substance abuse, or arrest and conviction records that indicate an individual could not serve effectively as a peace officer.
- b) Physical examination and agility test to assure that an individual is free from conditions which might adversely affect the performance of duties (drug screens included).
- c) Vision exam requiring uncorrected vision of not less than 20/100 correctable to 20/20 with normal color vision.
- d) Hearing exam with a loss not exceeding a 25-decibel average in either ear at 1000, 2000, and 3000 cycles.
- e) Height and weight within acceptable limits in relation.
- f) Battery of psychological exams to determine that the individual meets the minimum standards for mental fitness required for a law enforcement officer.
- g) Oral Board and Polygraph review.
- h) Age - applicants must be 22 years of age. All applicants must be United States citizens but need not be Iowa residents at the time of application.

Effective date: 5/23 KC