

Iowa Department of Administrative Services – Human Resources Enterprise  
Job Classification Description

## Apiary Inspector

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### Definition

Under immediate supervision and on a seasonal basis, examines and reports on honeybee colonies in order to identify contagious or infectious diseases common to bees; performs related work as required.

*The work examples and competencies listed below are for illustrative purposes only and not intended to be the primary basis for position classification decisions.*

### Work Examples

Examines bee colonies within an assigned area of the state for various brood and adult bee diseases, and checks for parasites, vermin, or other disease agents by personally handling the colonies utilizing proper protective measures.

Reviews the methods and procedures used by beekeepers which affect the production of honey in order to ensure compliance with related laws, rules, and regulations.

Assists or instructs beekeepers in treatment or disease control measures.

Examines all appliances used in the production of honey ensuring that their use complies with applicable health and safety regulations.

Prepares reports indicating the colony inspected, results of inspection, and action(s) recommended or taken.

### Competencies Required

Knowledge:

- Law and Government – Laws, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and the democratic political process.
- Biology – Plant and animal organisms, their tissues, cells, functions, interdependencies, and interactions with each other and the environment.
- Customer Service – Principles and processes for providing customer services, including customer needs assessment, meeting quality standards for services, and evaluating customer satisfaction.
- Food Production – Techniques and equipment for planting, growing, and harvesting food products (both plant and animal) for consumption, including storage/handling techniques.
- Basic Arithmetic – Addition, subtraction, multiplication, and division.

Abilities:

- Problem Sensitivity – Tell when something is wrong or is likely to go wrong. It does not involve solving the problem, only recognizing there is a problem.
- Deductive Reasoning – Apply general rules to specific problems to produce answers that make sense.

- Inductive Reasoning – Combine pieces of information to form general rules or conclusions (includes finding a relationship among seemingly unrelated events).
- Near Vision – See details at close range (within a few feet of the observer).
- Law and Government – Understand and adhere to applicable laws, legal codes, administrative rules, and regulations.
- Oral Comprehension – Listen to and understand information and ideas presented through spoken words and sentences.
- Oral Expression – Communicate information and ideas in speaking so others will understand.
- Written Expression – Communicate information and ideas in writing so others will understand.
- Written Comprehension – Read and understand information and ideas presented in writing.

Skills:

- Quality Control Analysis – Conducting tests and inspections of products, services, or processes to evaluate quality or performance.
- Active Listening – Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate, and not interrupting at inappropriate times.
- Monitoring – Monitoring/Assessing performance of yourself, other individuals, or organizations to make improvements or take corrective action.
- Critical Thinking – Using logic and reasoning to identify the strengths and weaknesses of alternative solutions, conclusions or approaches to problems.
- Reading Comprehension – Understanding written sentences and paragraphs in work related documents.
- Speaking – Talking to others to convey information effectively.

### Minimum Qualification Requirements

Applicants must meet at least one of the following minimum requirements to qualify for positions in this job classification:

- 1) Two years of full-time work experience in the keeping of bees, production of honey, or enforcement of apiary regulations.
- 1) A total of two years of education and/or full-time experience (as described in number one), where fifteen semester hours of accredited college or university course work in entomology, biology, zoology, or bacteriology equals one year of full-time experience.

### Notes

Travel may be required for positions in this class. Employees must arrange transportation to and from assigned work areas.

*Effective date: 01/19 KJ*