

Department of Administrative Services - State Accounting Enterprise

Section	Procedure Number	Page Number	Effective Date
PRE-AUDIT	260.101	1 of 1	July 1, 2003 Revised 12/1/08
Subject	CENTRAL SERVICES DEPARTMENT OF ADMINISTRATIVE SERVICES - HUMAN RESOURCES ENTERPRISE REIMBURSEMENT FOR SERVICES		

1. In accordance with Section 19A.8 of the Code of Iowa, the Department of Administrative Services-Human Resources Enterprise (DAS-HRE) is authorized to charge all departments for services performed. The billing is made monthly and the charge is based on the actual number of employees.
2. Any problems or questions concerning this billing should be directed to the DAS-HRE. Problems or questions concerning the accounting process for reimbursement of personnel charges should be directed to the DAS-SAE-Daily Processing.