

Iowa Department of Administrative Services

Bid Opportunities and Contracts

User Guide

Introduction

This training guide supports the Iowa Department of Administrative Services Bid Opportunities and Contracts application.

User Pages

Bid Opportunity List

The page contains the list of active Bid Opportunities for the State of Iowa agencies.

State of Iowa Bid Opportunities

Go to https://vss.iowa.gov/webapp/VSS_ON/AltSelfService to register to receive notification of bid postings and to respond to online bids.

Search Active Bid Opportunity Listing

 All Agencies
Keyword Search

BidNumber	Agency	Contact	Title	EffectiveDate *	ExpirationDate		
BidNumber	Agency	Contact	Title	EffectiveDate	ExpirationDate		
RF80516412091	Administrative Services, Dept	Paidy Bennett	Individual Serving Drink Mix - Sugar Free - Fortified	10/26/2015	11/6/2016		
MEF 17-002	Human Services Administration	Stephanie Clark	Non-Emergency Medical Transportation Broker for Iowa Medicaid Fee for Service Population	3/9/2016	1/2/2017		
MHDS 17-005	Human Services Administration	Suzanne Fross	Children&C's Mental Health Crisis Services Planning Grants	8/3/2016	10/31/2016		
ACFS 17-058 RFI	Human Services Administration	Michelle Muir	Request for Information for Children&C's Mental Health and Well Being Learning Lab Grants	8/4/2016	8/12/2017		
14PSK0388	Administrative Services, Dept	Karl Wendt	IT Vendor Managed Service Providers	8/30/2016	11/1/2016		
ACFS 17-058	Human Services Administration	Michelle Muir	Children&C's Mental Health and Well Being Learning Labs	9/2/2016	11/7/2016		
RFP1217542003	Administrative Services, Dept	Ken Discher	Electronic application submission and tracking system for air quality permits	9/13/2016	10/31/2016		
RF17M25801	Education, Dept Of	Thomas Mayes	Free and Low Cost Legal Services Individuals with Disabilities Education Act	9/14/2016	11/17/2016		
17CRDLWBNH00G-0001	Natural Resources, Dept Of	See Bid Document for Contact	Iowa River Restoration Toolbox Development	9/15/2016	10/19/2016		
17FSDLOSRA15-1000	Natural Resources, Dept Of	Michael Gulick	Pre-Qualify Floodplain Mapping Contractors	9/17/2016	10/19/2016		
IAQ1722RFP	AEA Purchasing	Karen Appleton	Online Instructional Resources	9/21/2016	10/21/2016		
IFAD01	Finance Authority	Karl Wendt	Physical Site Inspection Services	9/24/2016	10/21/2016		

Showing 1 to 12 of 12 entries

Search

Users can search the Bid Opportunities by agency as well as by finding keywords contained in the solicitation, description and keywords fields.

Search Active Bid Opportunity Listing



All Agencies



Keyword Search

The list automatically updates when an agency is selected and/or when the user types in the Keyword Search field.

Search Active Bid Opportunity Listing



Human Services Administration



Broker

BidNumber	Agency	Contact	Title	EffectiveDate	ExpirationDate	
BidNumber	Agency	Contact	Title	EffectiveDate	ExpirationDate	
MED-17-002	Human Services Administration	Stephanie Clark	Non-Emergency Medical Transportation Broker for Iowa Medicaid Fee-for-Service Population	5/9/2016	1/2/2017	

Showing 1 to 1 of 1 entries

Grid

Sorting

Users can sort on each individual column using the up/down arrows. The default for the Bid Opportunity list is to display the records added most recently at the top.

BidNumber	Agency	Contact	Title	EffectiveDate	ExpirationDate	
IFA001	Finance Authority	Karl Wendt	Physical Site Inspection Services	9/24/2016	10/21/2016	 
IAO1722RFP	AEA Purchasing	Karen Appleton	Online Instructional Resources	9/21/2016	10/21/2016	 

Filtering

Users can filter on each individual column to refine the search by typing in the text box in the column heading.

BidNumber	Agency	Contact	Title	EffectiveDate	ExpirationDate	
MHD	Agency	Contact	Title	EffectiveDate	ExpirationDate	
MHDS 17-005	Human Services Administration	Suzanne Fross	Children's Mental Health Crisis Services Planning Grants	8/3/2016	10/31/2016	 

Showing 1 to 1 of 1 entries (filtered from 12 total entries)

Hovering

Bid Opportunities contain a longer description that cannot be displayed in the grid but once the user hovers over a line in the grid a popup displays to show the description.

BidNumber	Agency	Contact	Title	EffectiveDate	ExpirationDate	
RFB0516412091	Administrative Services, Dept	Randy Bennett	Individual Serving Drink	10/26/2015	11/6/2016	 
MED-17-002	Human Services Administration					

The state of Iowa will be conducting a bid for Individual Serving Drink Mix - Sugar Free - Fortified for the CDC Warehouse in Woodward Iowa. The bid may be viewed at the Iowa Vendor Self Service website link below. Vendors who would like to submit a bid will need to register on the Iowa Vendor Self Service website. https://vss.iowa.gov/webapp/VSS_ON/AltSelfService

Information

Users can either click on the Bid Opportunity number or the Info icon to take them to the Information page.

IFA001	Finance Authority	Karl Wendt	Physical Site Inspection Services	9/24/2016	10/21/2016	 
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Printing

Users can open/download a PDF of the Bid Opportunity information to print by clicking on the Printer icon.

IFA001	Finance Authority	Karl Wendt	Physical Site Inspection Services	9/24/2016	10/21/2016	 
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The PDF displays all of the same information that the user will see in the Information page.



Bid Opportunity

Bid Information	
Bid Number	IFA001
Solicitation	Physical Site Inspection Services
Solicitation Type	
County	
Agency	270
	Finance Authority
	1305 E. WALNUT ST
	Hoover Building 3rd Floor
	Des Moines, IA 50319
Contact Information	
Contact Name	Karl Wendt
Contact Title	
Contact Phone Number	(515) 281-7073
Contact Email	Karl.Wendt@iowa.gov
Valid Dates	
From	9/24/2016 8:00:00 AM
Until	10/21/2016 4:00:00 PM
Description	
The purpose of this Request for Proposals is to solicit competitive proposals from eligible respondents capable of providing physical site inspection services.	
Documents	
Physical Inspections RFP.pdf	
Links	

Bid Opportunity Information

Users can review the Bid Opportunity information, documents and links. They can also sign up to be notified when changes are made to the Bid Opportunity.

Procurement & Fleet > Vendors > How to Do Business > Bidding Opportunities

[Back to List](#)

State of Iowa Bid Opportunities

Bid Information

Bid Number	ACFS 17-058
Solicitation	Children's Mental Health and Well-Being Learning Labs
Solicitation Type	
County	

Description

Description	The Iowa Department of Human Services Agency seeks to study existing collaborative efforts in the state that have demonstrated an ability to address cross-systems barriers for youth with complex needs. Through this procurement the Department intends to enter into a contract agreement with up to three (3) for the purposes of conducting a year-long, multi-site learning process to better understand what is beneficial and how best to implement and operate across systems for Child well-being.
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Agency Information

Number	401
Name	Human Services Administration
Address 1	Howe State Office Bldg
Address 2	1305 E Walnut St
City/State/Zip	Des Moines, IA 50319

Contact Information

Contact Name	Michelle Majr
Contact Title	
Contact Email	mmajr@dhs.iowa.gov
Contact Phone Number	(515) 281-6871
Contact Phone Extension	
Contact Other Number	
Contact Fax Number	

Valid Dates

From	9/1/2016 3:00:00 PM
Until	11/7/2016 9:00:00 PM

Documents/Attachments

ACFS 17-058_RFP_Final.pdf	Ⓢ
ACFS 17-058_RFP_Final.rtf	Ⓢ
ACFS 17-058_Amendment_1_Final.pdf	Ⓢ
ACFS 17-058_RFP_Amend1_Incorporated.pdf	Ⓢ
ACFS 17-058_RFP_Amend1_Incorporated.rtf	Ⓢ
ACFS 17-058_Bidder_GA.pdf	Ⓢ
ACFS 17-058_Bidder_GA_Amended_9-20.pdf	Ⓢ

Links

DE's Children's Mental Health and Well-Being Workgroup webpage	http://dhs.iowa.gov/mhds-advisory-groups/childrens-mental-health-well-being-workgroup
DE's Children's Mental Health and Well-Being Workgroup Final Report	https://dhs.iowa.gov/sites/default/files/MHDS-Childrens-Mental-Health-and-Well-Being-Final-Report.pdf
House File 2660, Division XII, Section 85	http://dhs.iowa.gov/sites/default/files/MHDS-HF-2660-Division-XII.pdf

[Want to receive email notifications about this bid? sign up here](#)

Bid Information

Bid Information	
Bid Number	ACFS 17-058
Solicitation	Children's Mental Health and Well-Being Learning Labs
Solicitation Type	
County	

Description

Description	
Description	The Iowa Department of Human Services Agency seeks to study existing collaborative efforts in the state that have demonstrated an ability to address cross-systems barriers for youth with complex needs. Through this procurement the Department intends to enter into a contract agreement with up to three 3 for the purposes of conducting a year-long, multi-site learning process to better understand what is beneficial and how best to implement and operate across systems for Child well-being.

Agency Information

Agency Information	
Number	401
Name	Human Services Administration
Address 1	Hoover State Office Bldg
Address 2	1305 E Walnut St
City/State/Zip	Des Moines, IA 50319

Contact Information

Contact Information	
Contact Name	Michelle Muir
Contact Title	
Contact Email	mmuir@dhs.state.ia.us
Contact Phone Number	(515) 281-6871
Contact Phone Extension	
Contact Other Number	
Contact Fax Number	

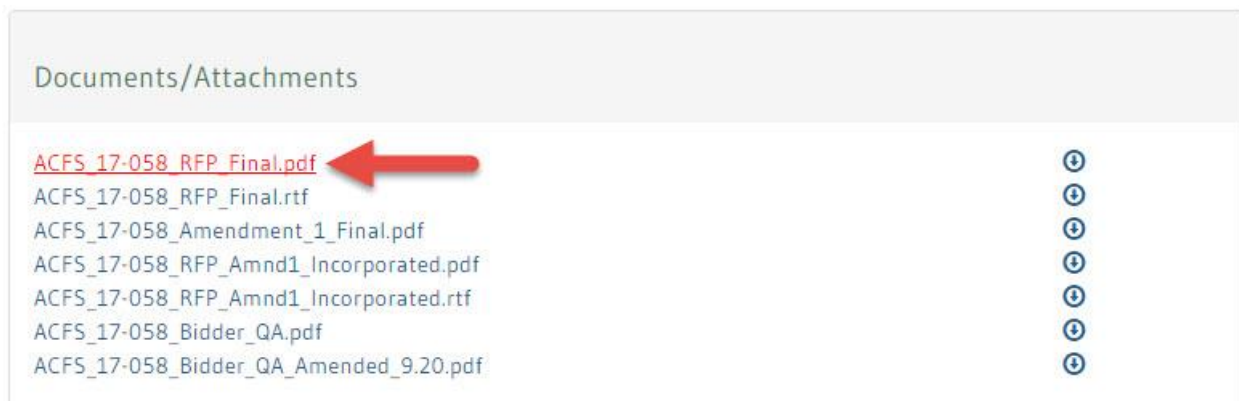
Valid Dates

Valid Dates	
From	9/2/2016 3:00:00 PM
Until	11/7/2016 3:00:00 PM

Documents/Attachments

Documents/Attachments	
ACFS_17-058_RFP_Final.pdf	
ACFS_17-058_RFP_Final.rtf	
ACFS_17-058_Amendment_1_Final.pdf	
ACFS_17-058_RFP_Amnd1_Incorporated.pdf	
ACFS_17-058_RFP_Amnd1_Incorporated.rtf	
ACFS_17-058_Bidder_QA.pdf	
ACFS_17-058_Bidder_QA_Amended_9.20.pdf	

Clicking on the document's name will attempt to open the document, if the User has the appropriate application installed they will be able to review the document immediately.



Clicking the Download icon will allow the User to save the document and open it at a later time.



Links

Links	
â€c Childrenâ€™s Mental Health and Well-Being Workgroup webpage	http://dhs.iowa.gov/mhds-advisory-groups/childrens-mental-health-well-being-workgroup
â€c Childrenâ€™s Mental Health and Well-Being Workgroup Final Report	https://dhs.iowa.gov/sites/default/files/MHDS-Childrens-Mental-Health-and-Well-Being-Final-Report.pdf
House File 2460, Division XIII, Section 65	http://dhs.iowa.gov/sites/default/files/MHDS-HF-2460-Division-XIII.pdf

Clicking the url will open the link in a new browser tab.

Links	
â€c Childrenâ€™s Mental Health and Well-Being Workgroup webpage	http://dhs.iowa.gov/mhds-advisory-groups/childrens-mental-health-well-being-workgroup 
â€c Childrenâ€™s Mental Health and Well-Being Workgroup Final Report	https://dhs.iowa.gov/sites/default/files/MHDS-Childrens-Mental-Health-and-Well-Being-Final-Report.pdf
House File 2460, Division XIII, Section 65	http://dhs.iowa.gov/sites/default/files/MHDS-HF-2460-Division-XIII.pdf

Notifications

Users that wish to be notified when changes are made to a Bid Opportunity can sign up by clicking on the button at the bottom of the page.

Want to receive email notifications about his bid? Sign up here!

The User will then be taken to a popup to enter their name and e-mail information. An e-mail is sent to the User to confirm the request to receive notifications. Failure to confirm the request will result in the

User not receiving notifications.

Notification sign up ✕

First Name

Last Name

Email

Sign Up

Cancel

Contract List

Search

Search Active Contract Listing



All Vendors

Keyword Search

Search Active Contract Listing



Anderson Erickson Dairy

Oakdale

Vendor Name	Contact Name	Number	Product/Service	Expiration Date	
Vendor Name	Contact Name	Number	Product/Service	Expiration Date	
Anderson Erickson Dairy	Randy Bennett	4628-14A	Milk & Dairy Products for Oakdale	2/1/2017	

Showing 1 to 1 of 1 entries

Grid

Sorting

Users can sort on each individual column using the up/down arrows. The default for the Contract list is to display the vendor name in alphabetical order.

Vendor Name ▲	Contact Name ▾	Number ▾	Product/Service ▾	Expiration Date ▾		
Vendor Name	Contact Name	Number	Product/Service	Expiration Date		
3M ELECTRONIC MONITORING INC	Steve Oberbroeckling	4529-14	WSCA 00212 Electronic Monitoring 3M	12/31/2016		
A-D Distributing Co Inc	David Cross	16313	U.S. and Iowa Flags	5/31/2017		

Filtering

Users can filter on each individual column to refine the search by typing in the text box in the column heading.

Vendor Name ▲	Contact Name ▾	Number ▾	Product/Service ▾	Expiration Date ▾		
Accuracy	Contact Name	Number	Product/Service	Expiration Date		
Accuracy Inc	Steve Oberbroeckling	4948-15A	Ammunition for State Agencies	2/28/2017		

Showing 1 to 1 of 1 entries (filtered from 692 total entries)

Hovering

Contracts contain a longer description that cannot be displayed in the grid but once the user hovers over a line in the grid a popup displays to show the description.

Vendor Name	Contact Name	Number	Product/Service	Expiration Date		
Vendor Name	Contact Name	Number	Product/Service	Expiration Date		
3M ELECTRONIC MONITORING INC	Steve Oberbroeckling	4529-14	WSCA 00212 Electronic Monitoring 3M	12/31/2016		
A-D Distributing Co Inc	David Cross	16313	U.S. and Iowa Flags	5/31/2017		
A-Tec Recycling Inc	DAVID KAILI	4602-14A	Lamp, Ballasts, and other Recyclables	6/30/2017		
ABATEMENT SPECIALTIES	RANDALL STAPP	Lamps, Ballasts and other Recyclables		10/31/2016		
			Remediation(mold) Services			

Information

Users can either click on the Contract number or the Info icon to take them to the Information page.

3M ELECTRONIC MONITORING INC	Steve Oberbroeckling	4529-14	WSCA 00212 Electronic Monitoring 3M	12/31/2016		
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Printing

Users can open/download a PDF of the Contract information to print by clicking on the Printer icon.

3M ELECTRONIC MONITORING INC	Steve Oberbroeckling	4529-14	WSCA 00212 Electronic Monitoring 3M	12/31/2016		
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The PDF displays all of the same information that the user will see in the Information page.



Bid Opportunity

Bid Information

Bid Number IFA001

Solicitation Physical Site Inspection Services

Solicitation Type

County

Agency 270

Finance Authority

1305 E. WALNUT ST

Hoover Building 3rd Floor

Des Moines, IA 50319

Contact Information

Contact Name Karl Wendt

Contact Title

Contact Phone Number (515) 281-7073

Contact Email Karl.Wendt@iowa.gov

Valid Dates

From 9/24/2016 8:00:00 AM

Until 10/21/2016 4:00:00 PM

Description

The purpose of this Request for Proposals is to solicit competitive proposals from eligible respondents capable of providing physical site inspection services.

Documents

Physical Inspections RFP.pdf

Links

[Contract Information](#)

Users can review the Contract information and documents.

Contract Information

Contract Information

Number	4602-14A
Product/Service	Lamp, Ballasts, and other Recyclables
Contact Name	DAVID KALLI
Contact Email	Dave.Kalli@iowa.gov
Contact Phone Number	(515) 281-4774

Description

Description	Lamps, Ballasts and other Recyclables
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Departments

All State Agencies

Awarded To

Vendor Name	A-Tec Recycling Inc
Vendor Alias DBA	
Vendor Address 1	PO BOX 57580
Vendor Address 2	
City/State/Zip	PLEASANT HILL, IA 50317-001
Vendor Contact Name	Biff Moore
Vendor Contact Email	bmoores@a-tec-recycling.com
Vendor Contact Phone Number	(515) 263-3707
Vendor Contact Phone Extension	
Vendor Contact Other Number	
Vendor Contact Fax Number	

Documents/Attachments

MA4602-14Aextension.pdf



Payment Terms & Free On Board

Payment Term	Net 60
Free On Board	FOB Dest, Freight Prepaid

Contract Information

Contract Information	
Number	4602-14A
Product/Service	Lamp, Ballasts, and other Recyclables
Contact Name	DAVID KAILI
Contact Email	Dave.Kaili@iowa.gov
Contact Phone Number	(515) 281-4774

Description

Description	
Description	Lamps, Ballasts and other Recyclables

Departments

Departments	
All State Agencies	

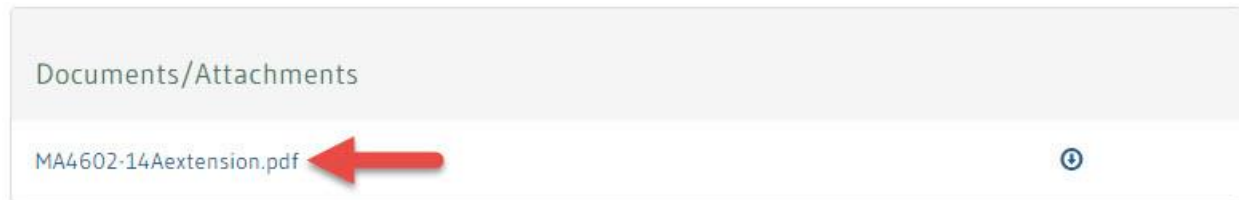
Awarded To

Awarded To	
Vendor Name	A-Tec Recycling Inc
Vendor Alias DBA	
Vendor Address 1	PO BOX 57580
Vendor Address 2	
City/State/Zip	PLEASANT HILL, IA 50317-001
Vendor Contact Name	Biff Moore
Vendor Contact Email	bmoore@a-tec-recycling.com
Vendor Contact Phone Number	(515) 263-3707
Vendor Contact Phone Extension	
Vendor Contact Other Number	
Vendor Contact Fax Number	

Documents/Attachments

Documents/Attachments	
MA4602-14Aextension.pdf	

Clicking on the document's name will attempt to open the document, if the User has the appropriate application installed they will be able to review the document immediately.



Clicking the Download icon will allow the User to save the document and open it at a later time.



Payment Terms & Free On Board

Payment Terms & Free On Board	
Payment Term	Net 60
Free On Board	FOB Dest, Freight Prepaid

Admin Pages

Login

Security for the Admin section of the application uses the State of Iowa Authentication and Authorization (A&A) system. A User will not only require an A&A login to access the Admin functionality they will also need to be added to the list of Users for the application.

A login form titled "DAS Bid Opportunity" on a blue background. Below the title is the instruction "Enter your Account Id and Password and press sign in to continue." There are two input fields: "Account ID:" and "Password:". To the right of the "Account ID:" field is a green "Sign In" button. Below the "Sign In" button is a dashed box containing the text "Account Details". At the bottom right of the form are three links: "What is A&A?", "Help", and "Report Issue to State Service Desk".

Account Id Examples

Public User Account Format:

firstname.lastname@iowaId

State Employee Account Format:

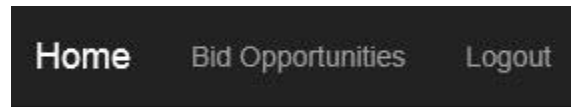
firstname.lastname@iowa.gov

*If you do not have an @iowa.gov account use your State of Iowa employee email address.

Menu

After the User logs into A&A and are authenticated within the application they are directed to the Admin menu. The menu options shown are dependent on the role of the user.

Users assigned to the User Role will have access to only the Bid Opportunities functionality. Additionally, the User Role will only have access to the records they have created or been assigned to.



Bid Opportunities

When a user clicks the Bid Opportunity Menu option the list of Bid Opportunities is displayed. The user has the ability to search and sort on the Bid Number, Solicitation, Description, Agency Name, Effective Date, Expiration Date and Status columns. The user can also Add, Edit or Remove records as needed. Removing a record will only set it to be Inactive and not remove it from the list.

List Bid Opportunity

Show **15** entries Add

Bid Number	Solicitation	Description	Agency Name	Effective Date	Expiration Date	Status	Edit	Remove	Active
Bid Number	Solicitation	Description	Agency Name	Effective Date	Expiration Date	Status			
#040706	Iowa Educators Consortium Cellular Phone Plan Bid	This bid is for a statewide offer for pre-K-12 faculty and staff to purchase cellular phone plans. Participation is voluntary by the schools. Complete information is available in the RFP.	Education, Dept Of	3/1/2006	4/7/2006	Closed			☐
#30908042014	Bring Your A Game to Work/Training materials	This is not a request for competitive bid. This is a notice of intent to award a sole source contract under Iowa Department of Administrative Rules 118.78A Iowa Workforce is looking for training materials as followed: 10--Adult Curriculum Guide 1--Multimedia Resources 250 Adult text books 500--Veterans Work books The parties agree to comply with the terms and conditions on the following attachments which are by this reference made a part of the Agreement. General Terms and Conditions for goods contracts are posted at: http://das.gse.iowa.gov/terms_goods.pdf FOB Destination Payment Terms: Net 60	Workforce Development	8/4/2014	8/11/2014	Closed			☒
#71006	Project Facilitator/Curator for American Masterpiece in IA Project	In accordance with the informal competition procedures provided for in 11 Iowa Administrative Code rule 106.9, the Iowa Department of Cultural Affairs/Iowa Arts Council (the Agency) is seeking a project facilitator (Service Provider) to develop and implement its American Masterpieces in Iowa project. The Agency anticipates that the term of any resulting contract will be through June 30, 2007 beginning on or about August 15, 2006. Plus Attachment A	Cultural Affairs, Dept Of	7/12/2006	7/25/2006	Closed			☒

Add Bid Opportunity

When a user chooses to Add a new Bid Opportunity record they are taken to a page where they will fill out the information.

Add Bid Opportunity

Bid Number	
Effective Date	10/26/2016 10:12 AM 
Expiration Date	10/26/2016 10:12 AM 
Solicitation	
Agency ID	Administrative Services, Dept 
Description	A description of your bid
Keywords	Separate your keywords with spaces
Solicitation Type ID	
County ID	
Is Active	☐
	Save

[Back to List](#)

The user must select an Agency and enter the Bid Number, Solicitation and Description before they can save the record.

Keywords can be used to enhance the Search functionality on the public facing Bid Opportunity page. Keywords must be separated by spaces in order for them to be found properly.

Add Bid Opportunity

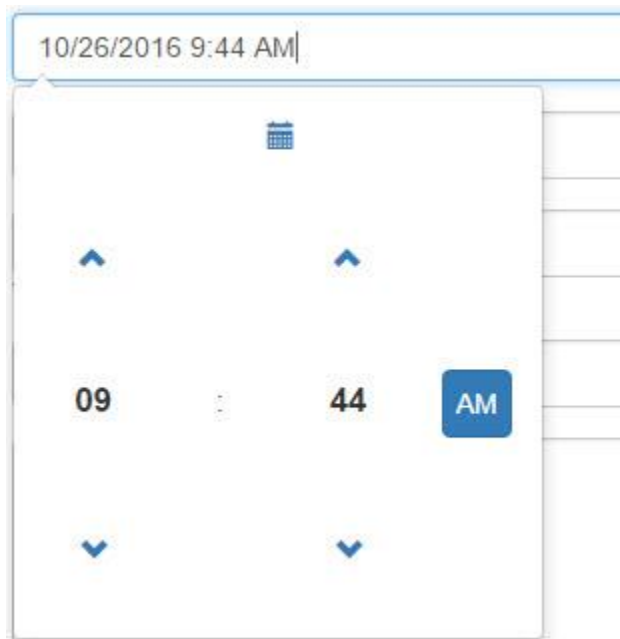
Bid Number		The Bid Number field is required.
Effective Date	10/26/2016 10:12 AM	
Expiration Date	10/26/2016 10:12 AM	
Solicitation		The Solicitation field is required.
Agency ID	Administrative Services, Dept	
Description	A description of your bid	This field is required.
Keywords	Separate your keywords with spaces	
Solicitation Type ID		
County ID		
Is Active	☐	
Save		

[Back to List](#)

The user can use the calendar control to select the Effective and Expiration date/times or they can just enter them manually. This is how they would choose a date.

10/26/2016 9:44 AM																																																							
< October 2016 > <table><tr><td>Su</td><td>Mo</td><td>Tu</td><td>We</td><td>Th</td><td>Fr</td><td>Sa</td></tr><tr><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>1</td></tr><tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr><tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr><tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr><tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr><tr><td>30</td><td>31</td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr></table>							Su	Mo	Tu	We	Th	Fr	Sa	25	26	27	28	29	30	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	1	2	3	4	5
Su	Mo	Tu	We	Th	Fr	Sa																																																	
25	26	27	28	29	30	1																																																	
2	3	4	5	6	7	8																																																	
9	10	11	12	13	14	15																																																	
16	17	18	19	20	21	22																																																	
23	24	25	26	27	28	29																																																	
30	31	1	2	3	4	5																																																	

This is how they would choose a time.



Edit Bid Opportunity

When a user chooses to edit a Bid Opportunity record they are taken to a page where the current information is already filled out and they can update it.

Edit Bid Opportunity

Bid Number	#040706
Effective Date	03/01/2006 12:00 AM 
Expiration Date	04/07/2006 1:00 PM 
Solicitation	Iowa Educators Consortium Cellular Phone Plan Bid
Agency ID	Education, Dept Of - Jamie Moran - (319) 268-7645 
Description	This bid is for a statewide offer for preK-12 faculty and staff to purchase cellular phone plans. Participation is voluntary by the schools. Complete information is available in the RFP.
Keywords	Separate your keywords with spaces
Solicitation Type ID	
County ID	
Is Active	☐

Bid Opportunity Statistics

The Bid Opportunity Statistics section shows the when the record was created and who created it. It also shows when the record was last updated and who updated it. Finally, it shows the last time the Bid Opportunity was viewed on the website and the total number of times it has been viewed.

Bid Opportunity Statistics	
Created Date	3/23/2006 8:03:10 AM
Created By	System
Updated Date	
Updated By	
Last Accessed On	4/6/2006 7:45:26 PM
Number of Users Accessed	15

Bid Opportunity Notifications

The Bid Opportunity Notifications section displays a list of people that have requested notifications when the Bid Opportunity record is updated. The user has the ability to search and sort on the Email, Last Name and First Name columns. The user can also Add or Remove records as needed. Removing a record will remove the record from the database.

A Bid Opportunity Notification is sent when the Solicitation or Expiration Date fields are updated as well as when Documents and Links are added/removed.

Bid Opportunity Notifications			
Email	LastName	FirstName	Remove
Loading...			
Showing 0 to 0 of 0 entries			

When a user chooses to Add a new Notification record they are taken to a popup where they will fill out the information. The user is then sent an e-mail to confirm the notification request.

Add Notification	
First Name	
Last Name	
Email	
Add	

Bid Opportunity Links

The Bid Opportunity Links section displays a list of links that are displayed in the public site. The user has the ability to search and sort on the Title and URL columns. The user can also Add or Remove records as needed. Removing a record will remove the record from the database.

Bid Opportunity Links

Add

Title	URL	Remove
Title	URL	
Iowa Educators Consortium Active RFP's	http://www.iec-ia.org/bids/rfpposting.html	

Showing 1 to 1 of 1 entries

When a user chooses to Add a new Link record they are taken to a popup where they will fill out the information.

Add Link

Title

URL

Add

Bid Opportunity Documents

The Bid Opportunity Documents section displays a list of documents that are displayed in the public site. The user has the ability to search and sort on the Name, Description and Mime Type columns. The user can also Add or Remove records as needed. Removing a record will remove the record from the database.

Bid Opportunity Documents

Add

Description	MimeType	
Description	MimeType	
Loading...		

Showing 0 to 0 of 0 entries

Add Document

Name

Description

Upload File

Choose File

No file chosen

Add

Bid Opportunity Users

The Bid Opportunity Users section displays a list of users that have access to the Bid Opportunity record in the Admin page. This allows Admin users to add another user that did not create the record so they can see the Bid Opportunity and make any changes necessary. The user has the ability to search and sort on the Name column. The user can also Add or Remove records as needed. Removing a record will remove the record from the database.

Bid Opportunity Users

Add

Name

Name

Loading...

Showing 0 to 0 of 0 entries

Add User

User

Select a user

Add

Logout

When a user clicks the Logout Menu option they are logged out of the Admin section and are taken back to the public facing section.

Interfaces

Integrated Information for Iowa (I/3)

Bid Opportunity and Contract files are generated by the Integrated Information for Iowa (I/3) financial system and placed on an SFTP server. A windows service is run on the DAS server to download the files from the SFTP server and import the data.

Targeted Small Business (TSB)

The DAS website provides a RESTful web service that the TSB will use to query a list of Bid Opportunities that are currently active or will be active within the next 48 hours.