



State of Iowa

Department of Administrative Services

Service. Efficiency. Value.

Director Jim Kurtenbach

What is DAS?

The Department of Administrative Services is a strategic business partner for State agencies.

Mission: To implement a world-class, customer-focused organization that provides a complement of valued products and services to the internal customers of State government.

Vision: DAS will be an organization of excellence, providing services and support to meet our stakeholder agencies' needs and ever mindful of good stewardship in resource utilization.

Fast Facts:

Annually, more than ...

- 2.4 million gross square feet of space maintained at the Capitol Complex and State Laboratories Facility in Ankeny
- 129,000 inter-agency payment documents avoided and efficiencies achieved by electronic funds transfer via eDAS
- 24,000 employee health insurance policies administered
- 1,077 Master Agreements (purchasing contracts) utilized by 71 agencies/bureaus spending \$131.5 million
- Approximately 500 events held on the Capitol Complex

DAS provides human resources, facilities maintenance, procurement, fleet/motor pool, and accounting services to State agencies in the executive, judicial, and legislative branches.

... More Facts

General Services

- Reduced Capitol Complex energy usage by more than 15% since FY08
- Managed statewide:
 - 96 construction projects for:
 - 17 Agencies
 - 28 Facilities
 - 85 Buildings
 - Approximately 185 leases (1,000,000 square feet of leased space)

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Human Resources

- Achieved 98% satisfaction among hiring authorities for qualified talent pools
- Processed nearly 90,000 employment applications (average > 7,490/month)
- 13,400 participants attended more than 7,700 professional development courses. 96% will apply learned skills to workplace.

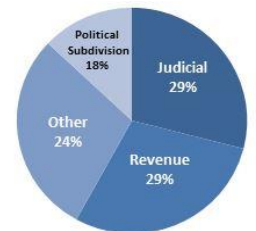
Procurement/Fleet

- Offset agency service costs by more than \$2 million in vendor administration fees
- Saved State agencies more than \$5 million through competitive process
- Reduced employee reimbursements by increasing Travel Card use 104% in a 2-year period
- Utilized 88.8% of Motor Pool capacity



State Accounting

- Recovered \$45.9 million through income offsets for government entities



- Scored 99.85% accuracy rate on payroll payments
- Issued more than 6 million State warrant payments (checks)

Quality Assurance

- Completed 52 special projects involving all areas of DAS.
- Performed 31 process and operational reviews.
- Led and/or participated in 3 agency process improvement projects.

