

● *Self-Register RFID*

You can now register your State ID badge at the self check out Kiosk. You will no longer need to log in to access your reservations - Just swipe your badge!



Setup:

1. Log in to Kiosk
2. Select Self-Register RFID
3. Scan your State Employee Badge (if you do not have a State ID badge, please contact the fleet office to receive a scan card).
4. The Kiosk will confirm that your card has been successfully registered with your profile.



**Department of
Administrative Services**

*Empowering People
Collaboration
Customer Service*