

STATE OF IOWA  
BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

IN THE MATTER OF:

State of Iowa,  
Public Employer,

and

AFSCME Iowa Council 61,  
Certified Employee Organization.

BU-0946

ORDER DIRECTING  
RETENTION AND  
RECERTIFICATION ELECTION

The Public Employment Relations Board (PERB) has previously determined that the grouping of employees of State of Iowa as described and attached at the end of this document constitutes an appropriate bargaining unit for purposes of collective bargaining pursuant to Iowa Code chapter 20.

Pursuant to Iowa Code section 20.15(2) and Chapter 15 of PERB's administrative rules, PERB must conduct a retention and recertification election prior to the expiration of the collective bargaining agreement to determine whether AFSCME Iowa Council 61 will be retained and recertified as the exclusive collective bargaining representative. Having determined that an election is required pursuant to Iowa Code section 20.15(2) and PERB rule 621—15.5(20), and having received payment from the employee organization pursuant to Iowa Code section 20.6(7) and PERB chapter 15, PERB finds that such retention and recertification election should be conducted.

IT IS THEREFORE ORDERED that a retention and recertification election be conducted under the supervision and direction of the Public Employment Relations Board from 7:00 a.m. on Tuesday, October 11, 2022 to 9:00 a.m. on Tuesday, October 25, 2022. Eligible to vote are all employees in the bargaining unit who were employed in the unit on the date of this order, September 14, 2022.

IT IS FURTHER ORDERED that if the previously provided employee list needs to be updated or corrected, Iowa shall upload the list to the secure portal provided by PERB at <https://iowa-superb.iowa.gov> by September 21, 2022. The spreadsheet shall include all names of the eligible voters (employees in the unit on September 14) in alphabetical order by last name, their job classifications, their date of birth (MM/DD/YYYY), the last four digits of their social security number, their home addresses, their work and personal email addresses, if known, and their work and personal telephone numbers, if known. This is the same format you previously used.

Iowa has a continuing duty to inform AFSCME Iowa Council 61 if any eligible voter leaves employment prior to the conclusion of the election.

**Iowa shall promptly distribute, electronically or by hard copy, and post, in the manner and locations customarily used for posting of information to employees, copies of the attached Notice of Election, Voting Schedule and Instructions, and Unit Description** to the affected employees. The notices should remain posted until Iowa receives notification of the tally of the ballots at the conclusion of the election.

DATED at Des Moines, Iowa, this 14th day of September 2022.

PUBLIC EMPLOYMENT RELATIONS BOARD

By: /s/ Erik M. Helland, Board Member

THE EMPLOYER SHALL PROMPTLY DISTRIBUTE, ELECTRONICALLY OR BY HARD COPY, THE NOTICE TO THE AFFECTED EMPLOYEES. THE EMPLOYER SHALL ALSO PROMPTLY POST THE NOTICE IN THE MANNER AND LOCATIONS CUSTOMARILY USED FOR THE POSTING OF INFORMATION TO EMPLOYEES.

THIS SHALL REMAIN POSTED UNTIL THE EMPLOYER RECEIVED NOTIFICATION OF THE TALLY OF BALLOTS AT THE CONCLUSION OF THE ELECTION.

## NOTICE OF TELEPHONE AND WEB-BASED RETENTION AND RECERTIFICATION ELECTION

The Public Employment Relations Board (PERB) ordered a retention and recertification election to determine whether AFSCME Iowa Council 61 will be retained and recertified as the exclusive collective bargaining representative for certain employees of Iowa. Employees will vote by telephone and online. During the election period, which begins October 11 at 7:00 a.m. and ends October 25 at 9:00 a.m., voters can either go online (<https://vote.yeselections.com/iaperb/>) or call in (toll free at 877-639-7161) to cast a ballot. You may vote 24 hours a day, 7 days a week during the voting period.

\*\*AFSCME Iowa Council 61 will be retained and recertified if it receives a “yes” vote from a majority of eligible voters. An eligible voter’s choice not to vote is the same as casting a “no” vote.

**The script of the ballot question and ballot options are shown below.**

Retention and Recertification Election  
for Certain Employees of  
Iowa

DO YOU WANT

AFSCME Iowa Council 61

TO BE RETAINED AND RECERTIFIED AND CONTINUE TO BE  
YOUR EXCLUSIVE BARGAINING REPRESENTATIVE?

Yes.

No.

## **VOTING SCHEDULE AND INSTRUCTIONS**

**Voting Begins Tuesday, October 11 at 7:00 a.m.**

**Voting Ends Tuesday, October 25 at 9:00 a.m.**

### **To Vote by Phone:**

1. Call 877-639-7161 toll-free.
2. Be prepared to provide your birth date (MM/DD/YYYY) and the last four digits of your Social Security Number.
3. Follow the instructions provided to you on the phone.
4. You will be asked, "Do you want AFSCME Iowa Council 61 to be retained and recertified and continue to be your exclusive bargaining representative?"
5. After you vote, you will be asked to confirm your choice for your vote to be counted. You **MUST CONFIRM** your choice for your vote to be counted.

### **To Vote by Internet:**

1. Go to <https://vote.yeselections.com/iaperb/>.
2. Be prepared to provide your birth date (MM/DD/YYYY) and the last four digits of your Social Security Number.
3. Follow the instructions provided to you.
4. You will be asked, "Do you want AFSCME Iowa Council 61 to be retained and recertified and continue to be your exclusive bargaining representative?" Selection either "Yes" or "No" then submit your selection.
5. After you vote, you will be asked to confirm your choice for your vote to be counted. You **MUST CONFIRM** your choice for your vote to be counted.

\*\*If you receive a message saying you have already voted and you have not done so, please contact PERB.

**The Public Employment Relations Board does not endorse any choice in the election.**

#### **YesElections Help Desk**

If you experience any problems with the voting system or need special assistance in voting, call 800-955-4597.

#### **PERB**

If you have questions about the election process, e-mail PERB at [iaperb@iowa.gov](mailto:iaperb@iowa.gov) or call PERB at 515-281-4414.

## **Bargaining Unit Of Employees Of State of Iowa\*\***

\*\*The unit description below is subject to the mutual agreement between the parties concerning who is eligible to vote in the upcoming recertification election.

**INCLUDED:** All full-time and regular part-time employees of the Judicial District Departments of Corrections in the classifications listed below:

Admissions Coordinator, Assistant Cook, Chief Interviewer, Clerk/Bookkeeper part-time, Clerk Steno I, Clerk Steno II, Clerk Steno III, Clerk Typist, Clerk Typist I, Clerk Typist II, Clerk Typist III, Community Corrections Service Worker I, Community Corrections Service Worker II, Cook, Cook II, Correctional Advisor, Correctional Advisor-part-time, Correctional Services Officer I, Correctional Services Officer II, Correctional Specialist I, Correctional Specialist II, Correctional Specialist III, Corrections Counselor II, Correctional Service Officer I/Adm. Asst, Counselor, Counselor I, Counselor II, Counselor RCF, Counselor Advisor, Disposition Clerk, Driver/Maintenance, Educational Consultant, Facility Officer, Facility Technician, Head Cook, Interviewer part-time, Jail Interviewer, Job Developer, Kitchen Manager, Lead Facility Officer, Lead Officer, Lead P.O., Lead Worker, Lead Secretary, Maintenance Worker II, Parole Officer, Part-time, Part-time Cook, P.O. Counselor, Probation Officer, Probation Officer I, Probation Officer II, Probation Officer Trainee, Pre-sentence Investigator, Pre-trial Counselor, Pre-Trial Release Counselor, Pre-Trial Release Interviewer, Pre-Trial Release Interviewer part-time, PSI-PT Officer, P.T. Interviewer, P.T. Investigator, P.R. Officer, Pre-Trial Technician, Programmer I, Receptionist, Residential Cook/Housekeeper, Residential Counselor, Residential Lead Worker, Residential Shift Counselor, Residential Treatment Specialist, Residential Worker, Secretary, Secretary I, Secretary II, Secretary/Bookkeeper, Secretary/Pre-Trial, Secretary/Pre-Trial Interviewer, and Senior Probation Officer.

**EXCLUDED:** All supervisory and managerial employees of the Judicial District Departments of Corrections in the classifications listed below, all confidential employees, all other employees of the State of Iowa, and all employees excluded by Section 20.4 of the Code of Iowa (1985):  
Accounting Clerk, Administrative Assistant, Administrative Officer, Administrative Secretary, Admissions Secretary, Area Supervisor, Area Supervisor (Probation), Area Supervisor (Pre-Trial and Pre-sentence), Area Supervisor (Pre-Trial, Pre-sentence, and Probation), Assistant Director, Assistant Director Corrections, Assistant to Director, Assistant Finance Officer, Associate Director, Bookkeeper, Case Supervisor, Control Supervisor, Corrections Supervisor, Clerical Supervisor, Director, Director R.F.C., District Director, Division Director, Division Supervisor, Executive Director, Executive Secretary, Facility Director, Finance Officer, Fiscal Officer, House Supervisor, Lead Agent, Lead Interviewer, Lead Residential Training Specialist, Office Manager, Parole Supervisor, Pre-Trial Supervisor, Programmer/Analyst, Probation Supervisor, Residential Director, Residential Facility Director, Residential Facility Manager, Residential Facility Supervisor, Residential Manager, Residential Supervisor, Secretary Supervisor, Supervisor, Supervisor R.C.F., and Volunteer Coordinator.