

STATE OF IOWA  
BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

IN THE MATTER OF:

State of Iowa,  
Public Employer,

and

AFSCME Iowa Council 61,  
Certified Employee Organization.

BU-0331

ORDER DIRECTING  
RETENTION AND  
RECERTIFICATION ELECTION

The Public Employment Relations Board (PERB) has previously determined that the grouping of employees of State of Iowa as described and attached at the end of this document constitutes an appropriate bargaining unit for purposes of collective bargaining pursuant to Iowa Code chapter 20.

Pursuant to Iowa Code section 20.15(2) and Chapter 15 of PERB's administrative rules, PERB must conduct a retention and recertification election prior to the expiration of the collective bargaining agreement to determine whether AFSCME Iowa Council 61 will be retained and recertified as the exclusive collective bargaining representative. Having determined that an election is required pursuant to Iowa Code section 20.15(2) and PERB rule 621—15.5(20), and having received payment from the employee organization pursuant to Iowa Code section 20.6(7) and PERB chapter 15, PERB finds that such retention and recertification election should be conducted.

IT IS THEREFORE ORDERED that a retention and recertification election be conducted under the supervision and direction of the Public Employment Relations Board from 7:00 a.m. on Tuesday, October 11, 2022 to 9:00 a.m. on Tuesday, October 25, 2022. Eligible to vote are all employees in the bargaining unit who were employed in the unit on the date of this order, September 14, 2022.

IT IS FURTHER ORDERED that if the previously provided employee list needs to be updated or corrected, Iowa shall upload the list to the secure portal provided by PERB at <https://iowa-superb.iowa.gov> by September 21, 2022. The spreadsheet shall include all names of the eligible voters (employees in the unit on September 14) in alphabetical order by last name, their job classifications, their date of birth (MM/DD/YYYY), the last four digits of their social security number, their home addresses, their work and personal email addresses, if known, and their work and personal telephone numbers, if known. This is the same format you previously used.

Iowa has a continuing duty to inform AFSCME Iowa Council 61 if any eligible voter leaves employment prior to the conclusion of the election.

**Iowa shall promptly distribute, electronically or by hard copy, and post, in the manner and locations customarily used for posting of information to employees, copies of the attached Notice of Election, Voting Schedule and Instructions, and Unit Description** to the affected employees. The notices should remain posted until Iowa receives notification of the tally of the ballots at the conclusion of the election.

DATED at Des Moines, Iowa, this 14th day of September 2022.

PUBLIC EMPLOYMENT RELATIONS BOARD

By: /s/ Erik M. Helland, Board Member

THE EMPLOYER SHALL PROMPTLY DISTRIBUTE, ELECTRONICALLY OR BY HARD COPY, THE NOTICE TO THE AFFECTED EMPLOYEES. THE EMPLOYER SHALL ALSO PROMPTLY POST THE NOTICE IN THE MANNER AND LOCATIONS CUSTOMARILY USED FOR THE POSTING OF INFORMATION TO EMPLOYEES.

THIS SHALL REMAIN POSTED UNTIL THE EMPLOYER RECEIVED NOTIFICATION OF THE TALLY OF BALLOTS AT THE CONCLUSION OF THE ELECTION.

## NOTICE OF TELEPHONE AND WEB-BASED RETENTION AND RECERTIFICATION ELECTION

The Public Employment Relations Board (PERB) ordered a retention and recertification election to determine whether AFSCME Iowa Council 61 will be retained and recertified as the exclusive collective bargaining representative for certain employees of Iowa. Employees will vote by telephone and online. During the election period, which begins October 11 at 7:00 a.m. and ends October 25 at 9:00 a.m., voters can either go online (<https://vote.yeselections.com/iaperb/>) or call in (toll free at 877-639-7161) to cast a ballot. You may vote 24 hours a day, 7 days a week during the voting period.

\*\*AFSCME Iowa Council 61 will be retained and recertified if it receives a “yes” vote from a majority of eligible voters. An eligible voter’s choice not to vote is the same as casting a “no” vote.

**The script of the ballot question and ballot options are shown below.**

Retention and Recertification Election  
for Certain Employees of  
Iowa

DO YOU WANT

AFSCME Iowa Council 61

TO BE RETAINED AND RECERTIFIED AND CONTINUE TO BE  
YOUR EXCLUSIVE BARGAINING REPRESENTATIVE?

Yes.

No.

## **VOTING SCHEDULE AND INSTRUCTIONS**

**Voting Begins Tuesday, October 11 at 7:00 a.m.**

**Voting Ends Tuesday, October 25 at 9:00 a.m.**

### **To Vote by Phone:**

1. Call 877-639-7161 toll-free.
2. Be prepared to provide your birth date (MM/DD/YYYY) and the last four digits of your Social Security Number.
3. Follow the instructions provided to you on the phone.
4. You will be asked, "Do you want AFSCME Iowa Council 61 to be retained and recertified and continue to be your exclusive bargaining representative?"
5. After you vote, you will be asked to confirm your choice for your vote to be counted. You **MUST CONFIRM** your choice for your vote to be counted.

### **To Vote by Internet:**

1. Go to <https://vote.yeselections.com/iaperb/>.
2. Be prepared to provide your birth date (MM/DD/YYYY) and the last four digits of your Social Security Number.
3. Follow the instructions provided to you.
4. You will be asked, "Do you want AFSCME Iowa Council 61 to be retained and recertified and continue to be your exclusive bargaining representative?" Selection either "Yes" or "No" then submit your selection.
5. After you vote, you will be asked to confirm your choice for your vote to be counted. You **MUST CONFIRM** your choice for your vote to be counted.

\*\*If you receive a message saying you have already voted and you have not done so, please contact PERB.

**The Public Employment Relations Board does not endorse any choice in the election.**

#### **YesElections Help Desk**

If you experience any problems with the voting system or need special assistance in voting, call 800-955-4597.

#### **PERB**

If you have questions about the election process, e-mail PERB at [iaperb@iowa.gov](mailto:iaperb@iowa.gov) or call PERB at 515-281-4414.

## **Bargaining Unit Of Employees Of State of Iowa\*\***

\*\*The unit description below is subject to the mutual agreement between the parties concerning who is eligible to vote in the upcoming recertification election.

**INCLUDED:** All professional employees of the State of Iowa engaged in fiscal and staff services, as set forth under "Inclusions" in Appendix E. (Attached)

**EXCLUDED:** All persons holding classifications as set forth under "Exclusions" in Appendix E: (Attached) all professional employees of the University of Iowa, Iowa State University and University of Northern Iowa; managerial, supervisory, confidential and all other employees of the State of Iowa, and all other persons excluded by Sections 4 of the Act.

APPENDIX E

INCLUSIONS

Long Term Care Ombudsman  
Health Professional Investigator (02230)  
Nursing Standards Representative (02040)  
Taxpayer Specialist I  
Public Defender III  
(00166) Systems Programmer  
(00167) Sr. Systems Programmer  
(00360) Technical Tax Spec. 1  
(00361) Technical Tax Spec. 2  
(00362) Technical Tax Spec. 3  
(00447) Insurance Co. Examiner Spec.  
(00532) Utility Spec.  
(00643) Attorney 1  
(00644) Attorney 2  
(00645) Attorney 3  
(00685) Treasury Investment Officer 1  
(00686) Treasury Investment Officer 2  
(00693) Exec. Asst. 1  
(00694) Exec. Asst. 2  
(00721) Budget Anal. 1  
(00722) Budget Anal. 2  
(00723) Budget Anal. 3  
(00733) Management Anal. 1  
(00734) Management Anal. 2  
(00736) Management Anal. 3  
(00737) Management Anal. 4  
(00754) Information Spec. 3

(00835) Retire. Trust Fund Spec.  
(00872) Manpower Research Econ. 3  
(00924) Lottery Network Coord.  
(00925) Lottery Commun. Coord.  
(00930) Customer Service Repr.  
(03313) Affirm Action Compl. Officer 1  
(03314) Affirm Action Compl. Officer 2  
(04023) Program Planner 3  
(04112) Right of Way Agent 3  
(04385) Main Oprs. Asst.  
(14584) Asst. Auditor 1  
(14585) Asst. Auditor 2  
(14741) Exec. Asst.  
(14913) Administrative Asst. 3  
(14914) Administrative Asst. 4  
(15305) Unclaimed Property Examiner  
(15461) Military Record Archivist  
(15462) Inspector General  
(20574) Arts Programmer 3  
(20639) Justice Systems Anal.  
(20596) Planning/Research Supv.  
(31211) Coord. of Planning  
(31305) Resource Mgr.  
Chief Deputy Industrial Commissioner  
Labor Safety and Health Consultant  
Administrative Aide (30369)

State Merit Classification

Computer Programmer II  
Computer Programmer III  
Computer Programmer IV  
Systems Analyst I  
Systems Analyst II  
Systems Analyst III  
Data Processing Specialist  
Purchasing Agent I  
Purchasing Agent II  
Purchasing Agent III  
Accountant I  
Accountant II  
Field Auditor I  
Field Auditor II  
Revenue Auditor I  
Revenue Auditor II  
Revenue Examiner I  
Revenue Examiner II  
Property Appraiser I  
Property Appraiser II  
Property Appraiser III  
Revenue Administrator I  
Inheritance Tax Examiner  
Bank Examiner I  
Bank Examiner II  
Bank Examiner III  
Bank Examination Analyst  
Credit Union Examiner I  
Credit Union Examiner II

Credit Union Examiner III  
Credit Union Examination Analyst  
Small Loan Examiner I  
Small Loan Examiner II  
Insurance Company Examiner I  
Insurance Company Examiner II  
Insurance & Claims Investigator  
Insurance Program Specialist  
Insurance Complaint Analyst  
Insurance Policy Analyst  
Insurance Rate Analyst I  
Insurance Rate Analyst II  
Actuary  
Securities Examiner  
Securities Dealer Examiner  
Public Utilities Rate Analyst I  
Public Utilities Rate Analyst II  
Utilities Regulation Economist  
Transportation Economics Analyst  
Asst Transportation Regulation Admin.  
Utilities Financial Examiner I  
Utilities Financial Examiner II  
Utility Auditor I  
Utility Auditor II  
Utility Rate Investigator  
Emergency Services Officer I  
Emergency Services Officer II  
Law Clerk  
Deputy Industrial Commissioner

State Merit Classification (cont'd)

Hearing/Compliance Officer I	Health Planner II
Hearing/Compliance Officer II	Resource & Program Planner I
Attorney I	Resource & Program Planner II
Attorney II	Environmental Research Planner
Attorney III	Outdoor Recreation Planner I
Transportation Program Analyst	Outdoor Recreation Planner II
Concessions Assistant	Right of Way Agent I
Information Specialist I	Right of Way Agent II
Information Specialist II	Right of Way Agent III
Information Specialist IV	Right of Way Appraiser I
Employment Security Specialist II	Right of Way Appraiser II
Employment Security Specialist III	Right of Way Appraiser III
Employment Security Specialist IV	Land Acquisition Appraiser
State Counseling Specialist	Property Management Supervisor
Employment Liability Auditor I	Utilities Agent
Employment Liability Auditor II	Health Facilities Surveyor
Employment Liability Auditor III	Health Facilities Consultant
Employment Liability Collection Officer	Agricultural Marketing Specialist
Scholarship & Loan Supervisor	Grain Market Reporter
Higher Education Facilities Specialist	Resource Conservationist
Annals Editor	County Conservation Administrator
Historical Editor	Assistant County Conservation Administrator
Historical Preservation Specialist	Criminal Analyst
Historical Specialist	Drug Investigator
Pharmacy Consultant	Medical Services Administrator
Pharmacy Investigator	Statistical Research Analyst I
Equal Employment Opportunity Tech	Statistical Research Analyst II
Equal Employment Opportunity Coord	Manpower Research Economist I
Adjutant, Soldier's Home	Manpower Research Economist II
Health Planner I	

IEBN Merit Classification

Supervisor of Public Information	Unit Supervisor
Assistant Public Instruction	Production Assistant
Cinematographer	Graphic Artist
Producer Director I	Camerman
Producer Director II	Department Assistant
Art Supervisor	General Services Supervisor
Film Supervisor	Operations Assistant

State Non-Classified System

Supvr of Dairy Trade Prac	Community Planner
Development Commission Admin	Grant Compliance Officer
Development Commission Admin	Criminal Justice Analyst
Development Commission Asst.	Program Monitor/App Coord
Development Commission Asst	Police Specialist
Development Commission Asst.	Corrections Specialist
Research Spec. - Police	Police/Prevention Spec
Research Spec - Corrections	Asst. Planning Officer
Fiscal Assistant	Community Prog. Spec.
Fiscal Supervisor	Community Prog Spec.
Associate State Planner	Housing Specialist
Sr. State Planner	Sec. Dep. Citizens Aide
Asst State Planner	Dep. Citizens Aide-Indians
Planning Specialist	Dep Citizens Aide-Corr

APPENDIX E

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State Non-Classified System (cont'd)

Highway Safety Area Admin

CETA Inventory Officer

Public Instruction Non-Classified System

Accountant

Voc. Rehab Non-Classified System

Prof. Assoc. Accountant II

Contract Sales Representative

EXCLUSIONS

(00468) Sr. Insurance Rate/Policy Anal.

(14563) State Climatologist

(15052) Racing Steward

(15053) Mutuel Auditor

(15055) Racing Veterinarian

(30217) Administrative Asst.

State Merit Classification

Central Pre-Audit Supervisor

Assistant State Accountant

State Accountant

Assistant Supt of Banking

State Director of Employment Relations

Employment Relations Specialist

State Fair Fiscal/Mgt Coordinator

Budget Analyst I

Budget Analyst II

Budget Analyst III

Budget Analyst IV

Asst State Budget Director

State Budget Director

Local Budget Director

Management Analyst I

Management Analyst II

Management Analyst III

Management Analyst IV

Personnel Analyst I

Personnel Analyst II

Personnel Analyst III

Personnel Analyst IV

Personnel Analyst V

Dep Director, Merit Employment

Employee Services Admin.

Personnel Officer I

Personnel Officer II

Personnel Officer III

Personnel Officer IV

Personnel Officer V

Asst. Soil Conservation Director

Dep Conservation Director

State Payroll Supervisor

Stat Research Analyst III (supv)

Stat Research Analyst IV

Vital Statistics Administrator

Manpower Research Economist III

Manpower Research Economist IV

Manpower Research Economist V

Systems Analyst III (supv)

Systems Programmer

Systems Analysis Manager

Programming Manager

Systems & Programming Supervisor

Data Processing Administrator I

Data Processing Administrator II

Data Processing Administrator III

Data Processing Administrator IV

Inventory Control Manager

Purchasing Agent IV

Liquor Store Operations Manager

Liquor Products Manager

Accountant III

Accountant IV

Field Auditor III

Liquor Store Auditor

Revenue Auditor III

Revenue Auditor IV

Revenue Exam Supervisor

Property Appraiser IV

Revenue Supervisor I

Revenue Supervisor II

Revenue Administrator II

Revenue Administrator III

Deputy Director of Property Tax

Inheritance Tax Administrator

Bank Examiner IV

Bank Examination Supervisor

Credit Union Examination Supv

Small Loan Supervisor

Insurance Company Examiner III

Chief Insurance Company Examiner

Insurance Complaints Supervisor

Property Casualty Insurance Division Director

Life/Health Insurance Division Director

Superintendent of Securities

Transportation Regulation Admin.

Principal Utility Auditor



APPENDIX E

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State Merit Classification (cont'd)

Chief Utility Auditor  
Director of Utility Finance  
Emergency Services Officer III  
Regulation Board Counsel  
Commerce Solicitor  
Commerce Counsel  
Business Manager  
Administrative Officer I  
Administrative Officer II  
Administrative Officer III  
Administrative Officer IV  
Director of Voter Registration  
Asst. Director of Voter Registration  
Asst to Director of Highways  
Deputy Director, Beer & Liquor Department  
Information Specialist III  
Employment Service Manager I  
Employment Service Manager II  
Employment Service Manger III  
Employment Service Manager IV  
Employment Security Specialist V  
Retirement Trust Fund Specialist  
Retirment Program Administrator  
Employment Service Administrator  
Claims Manager I  
Claims Manager II  
Unemployment Insurance Administrator  
Assistant Tax Functions Administrator  
Tax Functions Administrator  
Employment Liability Auditor IV  
Employment Liability Auditor V  
Employment Liability Auditor VI  
Utilization Review Officer  
Equal Employment Opportunity Supv

Health Planner III  
Resources & Program Planner III  
Outdoor Recreation Planner III  
Outdoor Recreation Planning Admin  
Right of Way Agent III (supv)  
Right of Way Agent IV  
Right of Way Agent V  
Right of Way Appraiser IV  
Right of Way Appraiser V  
Asst Right of Way Admin (Oper)  
Asst Right of Way Admin (Admin)  
Right of Way Administrator  
Land Acquisition Superintendent  
Liquor Propertier Manager  
Central Services Director  
Health Facilities Officer  
Health Facilities Administrator  
Asst Aeronautics Comm Director  
Conservation Education Center Mgr  
Chief Drivers License Examiner  
Drivers License Director  
Assistant Vehicle Regulation Dir  
Vehicle Registration Director  
Fleet Manager  
Asst Comm Health Administrator  
Beautification Administrator  
Asst Soil Conservation Director  
Dep Conservation Director  
Asst Director of Marketing Div  
Development Commission Asst  
Administrative Asst  
Personnel Officer  
Chief Fiscal Officer  
Administrative Consultant

IEBN Merit Classification

Director of Administration  
Director of Programming  
Manager of Operations  
Manager Production

Manager Accounting  
Officer Personnel  
Executive Director Education

State Non-Classified System

Sr Building Code Administrator  
Planning Supervisor

Grant Compliance Supervisor  
Dep Director for Project

Public Instruction Non Classified System

Chief Information & Public  
Dir. Transportation  
Dir. Management Info

Accounting Supervisor  
Assoc Supt Administration

Voc Rehab Non-Classified System

Center Adminstrator  
Coord of Recreational  
Regional Manager

Coordinator Planning  
Management Information