

THE EMPLOYER SHALL PROMPTLY DISTRIBUTE, ELECTRONICALLY OR BY HARD COPY, THE NOTICE TO THE AFFECTED EMPLOYEES.

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PERB
BU-0331

THE EMPLOYER SHALL ALSO PROMPTLY POST THE NOTICE IN THE MANNER AND LOCATIONS CUSTOMARILY USED FOR THE POSTING OF INFORMATION TO EMPLOYEES. THE NOTICE SHALL REMAIN POSTED THROUGH OCTOBER 25, 2022.

NOTICE TO EMPLOYEES
FROM THE
PUBLIC EMPLOYMENT RELATIONS BOARD (PERB)

Previously, PERB certified AFSCME Iowa Council 61 as the exclusive bargaining representative for the bargaining unit of State of Iowa employees described at the end of this document.

Iowa law requires PERB to conduct retention and recertification elections. In this election PERB will ask the employees in the bargaining unit whether they wish to retain and recertify AFSCME Iowa Council 61 as their exclusive bargaining representative for purposes of collective bargaining.

Iowa law also requires that AFSCME Iowa Council 61 pay an election fee. This fee must be paid by Monday, September 12, 2022.

If AFSCME Iowa Council 61 does not pay the election fee when it becomes due, PERB will revoke its certification. If PERB revokes the certification of AFSCME Iowa Council 61 your collective bargaining agreement may become void and the terms of the agreement may become unenforceable.

IF AN ELECTION IS HELD, your employer shall post and distribute, in mid-October, a Notice of Election giving details on how and when to vote. The election period will be from 7:00 a.m. on Tuesday, October 11, 2022 to 9:00 a.m. on Tuesday, October 25, 2022. The election will be conducted by the Public Employment Relations Board and your right to a secret ballot and a free choice will be protected.

**THE PUBLIC EMPLOYMENT RELATIONS BOARD DOES NOT ENDORSE ANY
CHOICE IN ANY ELECTION CONDUCTED.**

Any questions should be directed to:

Public Employment Relations Board

510 East 12th Street • Suite 1B

Des Moines IA 50319-0203

515/281-4414

<https://iowaperb.iowa.gov>

iaperb@iowa.gov

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BU-0331

Bargaining Unit Of Employees Of State of Iowa

****The unit description below is subject to the mutual agreement between the parties concerning who is eligible to vote in the upcoming recertification election.**

INCLUDED: All professional employees of the State of Iowa engaged in fiscal and staff services, as set forth under "Inclusions" in Appendix E. (Attached)

EXCLUDED: All persons holding classifications as set forth under "Exclusions" in Appendix E: (Attached) all professional employees of the University of Iowa, Iowa State University and University of Northern Iowa; managerial, supervisory, confidential and all other employees of the State of Iowa, and all other persons excluded by Sections 4 of the Act.

APPENDIX E

INCLUSIONS

Long Term Care Ombudsman
Health Professional Investigator (02230)
Nursing Standards Representative (02040)
Taxpayer Specialist I
Public Defender III
(00166) Systems Programmer
(00167) Sr. Systems Programmer
(00360) Technical Tax Spec. 1
(00361) Technical Tax Spec. 2
(00362) Technical Tax Spec. 3
(00447) Insurance Co. Examiner Spec.
(00532) Utility Spec.
(00643) Attorney 1
(00644) Attorney 2
(00645) Attorney 3
(00685) Treasury Investment Officer 1
(00686) Treasury Investment Officer 2
(00693) Exec. Asst. 1
(00694) Exec. Asst. 2
(00721) Budget Anal. 1
(00722) Budget Anal. 2
(00723) Budget Anal. 3
(00733) Management Anal. 1
(00734) Management Anal. 2
(00736) Management Anal. 3
(00737) Management Anal. 4
(00754) Information Spec. 3

State Merit Classification

Computer Programmer II
Computer Programmer III
Computer Programmer IV
Systems Analyst I
Systems Analyst II
Systems Analyst III
Data Processing Specialist
Purchasing Agent I
Purchasing Agent II
Purchasing Agent III
Accountant I
Accountant II
Field Auditor I
Field Auditor II
Revenue Auditor I
Revenue Auditor II
Revenue Examiner I
Revenue Examiner II
Property Appraiser I
Property Appraiser II
Property Appraiser III
Revenue Administrator I
Inheritance Tax Examiner
Bank Examiner I
Bank Examiner II
Bank Examiner III
Bank Examination Analyst
Credit Union Examiner I
Credit Union Examiner II

(00835) Retire. Trust Fund Spec.
(00872) Manpower Research Econ. 3
(00924) Lottery Network Coord.
(00925) Lottery Commun. Coord.
(00930) Customer Service Repr.
(03313) Affirm Action Compl. Officer 1
(03314) Affirm Action Compl. Officer 2
(04023) Program Planner 3
(04112) Right of Way Agent 3
(04385) Main Oprs. Asst.
(14584) Asst. Auditor 1
(14585) Asst. Auditor 2
(14741) Exec. Asst.
(14913) Administrative Asst. 3
(14914) Administrative Asst. 4
(15305) Unclaimed Property Examiner
(15461) Military Record Archivist
(15462) Inspector General
(20574) Arts Programmer 3
(20639) Justice Systems Anal.
(20596) Planning/Research Supv.
(31211) Coord. of Planning
(31305) Resource Mgr.
Chief Deputy Industrial Commissioner
Labor Safety and Health Consultant
Administrative Aide (30369)

Credit Union Examiner III
Credit Union Examination Analyst
Small Loan Examiner I
Small Loan Examiner II
Insurance Company Examiner I
Insurance Company Examiner II
Insurance & Claims Investigator
Insurance Program Specialist
Insurance Complaint Analyst
Insurance Policy Analyst
Insurance Rate Analyst I
Insurance Rate Analyst II
Actuary
Securities Examiner
Securities Dealer Examiner
Public Utilities Rate Analyst I
Public Utilities Rate Analyst II
Utilities Regulation Economist
Transportation Economics Analyst
Asst Transportation Regulation Admin.
Utilities Financial Examiner I
Utilities Financial Examiner II
Utility Auditor I
Utility Auditor II
Utility Rate Investigator
Emergency Services Officer I
Emergency Services Officer II
Law Clerk
Deputy Industrial Commissioner

APPENDIX E

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State Merit Classification (cont'd)

Hearing/Compliance Officer I
Hearing/Compliance Officer II
Attorney I
Attorney II
Attorney III
Transportation Program Analyst
Concessions Assistant
Information Specialist I
Information Specialist II
Information Specialist IV
Employment Security Specialist II
Employment Security Specialist III
Employment Security Specialist IV
State Counseling Specialist
Employment Liability Auditor I
Employment Liability Auditor II
Employment Liability Auditor III
Employment Liability Collection Officer
Scholarship & Loan Supervisor
Higher Education Facilities Specialist
Annals Editor
Historical Editor
Historical Preservation Specialist
Historical Specialist
Pharmacy Consultant
Pharmacy Investigator
Equal Employment Opportunity Tech
Equal Employment Opportunity Coord
Adjutant, Soldier's Home
Health Planner I

Health Planner II
Resource & Program Planner I
Resource & Program Planner II
Environmental Research Planner
Outdoor Recreation Planner I
Outdoor Recreation Planner II
Right of Way Agent I
Right of Way Agent II
Right of Way Agent III
Right of Way Appraiser I
Right of Way Appraiser II
Right of Way Appraiser III
Land Acquisition Appraiser
Property Management Supervisor
Utilities Agent
Health Facilities Surveyor
Health Facilities Consultant
Agricultural Marketing Specialist
Grain Market Reporter
Resource Conservationist
County Conservation Administrator
Assistant County Conservation Administrator
Criminal Analyst
Drug Investigator
Medical Services Administrator
Statistical Research Analyst I
Statistical Research Analyst II
Manpower Research Economist I
Manpower Research Economist II

IEBN Merit Classification

Supervisor of Public Information
Assistant Public Instruction
Cinematographer
Producer Director I
Producer Director II
Art Supervisor
Film Supervisor

Unit Supervisor
Production Assistant
Graphic Artist
Cameraman
Department Assistant
General Services Supervisor
Operations Assistant

State Non-Classified System

Supvr of Dairy Trade Prac
Development Commission Admin
Development Commission Admin
Development Commission Asst.
Development Commission Asst
Development Commission Asst.
Research Spec. - Police
Research Spec - Corrections
Fiscal Assistant
Fiscal Supervisor
Associate State Planner
Sr. State Planner
Asst State Planner
Planning Specialist

Community Planner
Grant Compliance Officer
Criminal Justice Analyst
Program Monitor/App Coord
Police Specialist
Corrections Specialist
Police/Prevention Spec
Asst. Planning Officer
Community Prog. Spec.
Community Prog Spec.
Housing Specialist
Sec. Dep. Citizens Aide
Dep. Citizens Aide-Indians
Dep Citizens Aide-Corr

APPENDIX E

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State Non-Classified System (cont'd)

Highway Safety Area Admin

CETA Inventory Officer

Public Instruction Non-Classified System

Accountant

Voc. Rehab Non-Classified System

Prof. Assoc. Accountant II

Contract Sales Representative

EXCLUSIONS

(00468) Sr. Insurance Rate/Policy Anal.

(14563) State Climatologist

(15052) Racing Steward

(15053) Mutuel Auditor

(15055) Racing Veterinarian

(30217) Administrative Asst.

State Merit Classification

Central Pre-Audit Supervisor

Assistant State Accountant

State Accountant

Assistant Supt of Banking

State Director of Employment Relations

Employment Relations Specialist

State Fair Fiscal/Mgt Coordinator

Budget Analyst I

Budget Analyst II

Budget Analyst III

Budget Analyst IV

Asst State Budget Director

State Budget Director

Local Budget Director

Management Analyst I

Management Analyst II

Management Analyst III

Management Analyst IV

Personnel Analyst I

Personnel Analyst II

Personnel Analyst III

Personnel Analyst IV

Personnel Analyst V

Dep Director, Merit Employment

Employee Services Admin.

Personnel Officer I

Personnel Officer II

Personnel Officer III

Personnel Officer IV

Personnel Officer V

Asst. Soil Conservation Director

Dep Conservation Director

State Payroll Supervisor

Stat Research Analyst III (supv)

Stat Research Analyst IV

Vital Statistics Administrator

Manpower Research Economist III

Manpower Research Economist IV

Manpower Research Economist V

Systems Analyst III (supv)

Systems Programmer

Systems Analysis Manager

Programming Manager

Systems & Programming Supervisor

Data Processing Administrator I

Data Processing Administrator II

Data Processing Administrator III

Data Processing Administrator IV

Inventory Control Manager

Purchasing Agent IV

Liquor Store Operations Manager

Liquor Products Manager

Accountant III

Accountant IV

Field Auditor III

Liquor Store Auditor

Revenue Auditor III

Revenue Auditor IV

Revenue Exam Supervisor

Property Appraiser IV

Revenue Supervisor I

Revenue Supervisor II

Revenue Administrator II

Revenue Administrator III

Deputy Director of Property Tax

Inheritance Tax Administrator

Bank Examiner IV

Bank Examination Supervisor

Credit Union Examination Supv

Small Loan Supervisor

Insurance Company Examiner III

Chief Insurance Company Examiner

Insurance Complaints Supervisor

Property Casualty Insurance Division Director

Life/Health Insurance Division Director

Superintendent of Securities

Transportation Regulation Admin.

Principal Utility Auditor

APPENDIX E

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State Merit Classification (cont'd)

Chief Utility Auditor
Director of Utility Finance
Emergency Services Officer III
Regulation Board Counsel
Commerce Solicitor
Commerce Counsel
Business Manager
Administrative Officer I
Administrative Officer II
Administrative Officer III
Administrative Officer IV
Director of Voter Registration
Asst. Director of Voter Registration
Asst to Director of Highways
Deputy Director, Beer & Liquor Department
Information Specialist III
Employment Service Manager I
Employment Service Manager II
Employment Service Manger III
Employment Service Manager IV
Employment Security Specialist V
Retirement Trust Fund Specialist
Retirment Program Administrator
Employment Service Administrator
Claims Manager I
Claims Manager II
Unemployment Insurance Administrator
Assistant Tax Functions Administrator
Tax Functions Administrator
Employment Liability Auditor IV
Employment Liability Auditor V
Employment Liability Auditor VI
Utilization Review Officer
Equal Employment Opportunity Supv

Health Planner III
Resources & Program Planner III
Outdoor Recreation Planner III
Outdoor Recreation Planning Admin
Right of Way Agent III (supv)
Right of Way Agent IV
Right of Way Agent V
Right of Way Appraiser IV
Right of Way Appraiser V
Asst Right of Way Admin (Oper)
Asst Right of Way Admin (Admin)
Right of Way Administrator
Land Acquisition Superintendent
Liquor Propertier Manager
Central Services Director
Health Facilities Officer
Health Facilities Administrator
Asst Aeronautics Comm Director
Conservation Education Center Mgr
Chief Drivers License Examiner
Drivers License Director
Assistant Vehicle Regulation Dir
Vehicle Registration Director
Fleet Manager
Asst Comm Health Administrator
Beautification Administrator
Asst Soil Conservation Director
Dep Conservation Director
Asst Director of Marketing Div
Development Commission Asst
Administrative Asst
Personnel Officer
Chief Fiscal Officer
Administrative Consultant

IEBN Merit Classification

Director of Administration
Director of Programming
Manager of Operations
Manager Production

Manager Accounting
Officer Personnel
Executive Director Education

State Non-Classified System

Sr Building Code Administrator
Planning Supervisor

Grant Compliance Supervisor
Dep Director for Project

Public Instruction Non Classified System

Chief Information & Public
Dir. Transportation
Dir. Management Info

Accounting Supervisor
Assoc Supt Administration

Voc Rehab Non-Classified System

Center Adminstrator
Coord of Recreational
Regional Manager

Coordinator Planning
Management Information