

# JANUARY 2022

|            |   |
|------------|---|
| January 6  | Introduction to State Procurement - Classroom               |
| January 10 | Financials/Budgeting - Virtual                              |
| January 11 | Discipline, Grievance and the Merit System - Virtual        |
| January 12 | Diversity Training for Employees - Virtual                  |
| January 12 | Performance Evaluation - Virtual                            |
| January 13 | Emotional Intelligence - Classroom                          |
| January 18 | Advanced Principles of Communication-Authenticity - Virtual |
| January 18 | Strategies for Work/Life Balance-Day 1 - Virtual            |
| January 19 | Managing Effective Meetings - Virtual                       |
| January 20 | Project Management Fundamentals - Classroom                 |
| January 26 | Dimensions of Leadership – Virtual                          |



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