

NOVEMBER 2021

November 3 Diversity Training for Employees – Virtual **(FULL)**

Certificate Series: Talent Development Certificate (TDC)

November 3 From Interview to Hire – Virtual **(FULL)**

Certificate Series: Leadership Capacity Building Development Certificate (LCBDC)

~~November 3 Professional Impact – Classroom **(CANCELLED)**~~

Certificate Series: Talent Development Certificate (TDC)

November 4 Fundamentals of Supervision – Virtual **(FULL)**

Certificate Series: Leadership Capacity Building Development Certificate (LCBDC)

~~November 4 Thriving on Change – Virtual **(CANCELLED)**~~

Certificate Series: Advanced Talent Development Certificate (ATDC)

~~November 8 Workplace Harassment (1/2 day) – Virtual **(CANCELLED)**~~

Certificate Series: Leadership Capacity Building Development Certificate (LCBDC)

November 10 Introduction to State Procurement (1/2 day) - Classroom

November 16 Discipline, Grievance and the Merit System - Virtual

Certificate Series: Management Development Certificate (MDC)

November 17 Advanced Principles of Communication – Authenticity - Virtual

Certificate Series: Advanced Talent Development Certificate (ATDC)

November 17 Leading Through Change - Classroom

Certificate Series:

Management Development Certificate (MDC)

November 18 Performance Evaluation – Virtual **(FULL)**

Certificate Series: Leadership Capacity Building Development Certificate (LCBDC)

November 30 Managing Conflict and Resistance in the Workplace - Virtual

Certificate Series: Management Development Certificate (MDC)



Sign up online in the [LMS](#) to reserve your seat!
Visit the [PDS website](#) for more information on Training and Development.
Send an email to PDS@iowa.gov if you have questions.

**DAS Performance &
Development Solutions**

1305 E Walnut St.

Des Moines, IA 5031

PDS@iowa.gov



**Department of
Administrative Services**

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For additional PDS class information, course descriptions & objectives, certificate series, and participating agencies check out the [course catalog](#).