



Governor Kim Reynolds
Lt. Governor Adam Gregg

Adam Steen, Director

June 21, 2021

Adam Steen, Director
Iowa Dept. of Administrative Services
Hoover Building, 3rd Floor
Des Moines, IA 50319

Dear Director Steen:

The Department of Public Safety requests a waiver under DAS Administrative Rule 11-118.16 (8A) of the application of DAS Administrative Rule 11-118.11 (3) concerning the duration of services contracts. The latter rule states "A service contract, including all optional renewals, shall not exceed a term of six years." The Department of Public Safety is requesting a waiver with respect to the following contract:

Cavanaugh Macdonald Consulting LLC shall provide services to complete Actuarial Consulting for Peace Officers Retirement. The initial term of this contract is from 7/15/2015 to 6/30/2021.

The fore mentioned contract was previously awarded for one, 3-year term and one, 3-year renewal. Due to the current time frame on this project, the Department of Public Safety is requesting a 90-day extension in order to complete the solicitation for a new contract.

Thank you for your time and consideration of this request for waiver.

Respectfully submitted: *Kelli Sizenbach*
Kelli Sizenbach, Purchasing Agent

Date: 6/21/2021

Approved in order to allow time to procure a replacement contract.

Approval: *RS*

Date: 6/29/21