



ADMINISTRATIVE RULE WAIVER REQUEST: EXTENSION OF ELIGIBLE LIST

Petitioner Name: Fern Kidder

Contact Information: HRA 515-725-9823

Hiring Authority: Iowa PBS

Administrative Rule to be Waived: 11—56.5(8A) Expiration of a list.

Statement of Rule:

The expiration of a list shall be 120 calendar days following the date of issue unless otherwise approved by the director. All appointments or promotions must be reported to the director before the expiration date of the list. Effective dates of appointments or promotions must be no later than 60 days after the expiration date of the list unless otherwise authorized by the director, except that appointments or promotions “pending graduation” or “pending license” shall be allowed to be effective up to nine months following the expiration date of the list.

List the names of the persons or the description of the class known by petitioner to be affected:

Cody Smith

Briefly describe the change requested, including the portion of the rule to be waived:

Requesting approval to start a new employee more than 60 days after Program Planner 3 list expires.

Justification for waiving rule (attach additional sheets, as needed):

An offer was extended to Cody Smith for the Program Planner 3 position and he accepted the offer 12/30/2020. The Program Planner 3 list expires 3/30/2021 and Cody is not able to start at IowaPBS until June 21, 2021, which is more than 60 days after the expiration of the list.

Department Director Signature See attached email from Molly Phillips **Date** _____

DAS-HRE Bureau Chief Signature Christy Niskaus **Date** 02/04/2021

Decision:

- Granted**
- Denied**

Signature of DAS Director’s Designee/COO of DAS-HRE *Bethany Childs* **Date** 02/04/2021



Noe, Debbie <debbie.noe@iowa.gov>

Fwd: Cody Smith Waiver

1 message

Kidder, Fern <fern.kidder@iowapbs.org>
To: Debbie Noe <debbie.noe@iowa.gov>

Thu, Jan 14, 2021 at 2:46 PM

Hi Debbie,

Attached is the waiver and Molly's approval.

Thanks

----- Forwarded message -----

From: **Phillips, Molly** <molly@iowapbs.org>
Date: Thu, Jan 14, 2021 at 2:45 PM
Subject: Fwd: Cody Smith Waiver
To: Fern Kidder <fern.kidder@iowapbs.org>

I approve the waiver for Cody Smith.

----- Forwarded message -----

From: **Kidder, Fern** <fern.kidder@iowapbs.org>
Date: Thu, Jan 14, 2021 at 1:39 PM
Subject: Cody Smith Waiver
To: Molly Phillips <molly@iowapbs.org>

Hi Molly,

If you could give me your approval through email that would be great for Cody's waiver. Had to do some rewording, but should be good to go from here.

Thanks

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Fern Kidder
Human Resources Associate
fern.kidder@iowapbs.org | Office 515.725.9823

New name. Same essential mission.

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Molly M. Phillips
Executive Director & General Manager
molly@iowapbs.org | Office 515.725.9701 | Mobile 515.306.5820

New name. Same essential mission.

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Fern Kidder

1/14/2021

State of Iowa Mail - Fwd: Cody Smith Waiver

Human Resources Associate

fern.kidder@iowapbs.org | Office 515.725.9823



New name. Same essential mission.



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